

Oral Presentation Evaluation

Name(s): _____ Advisor(s)/Mentor(s): _____

Title: _____

Evaluator: _____

Description	Excellent		Deficient	Points
Presentation Organization	2	1	0	
	Presentation was organized and easy to follow.	Presentation could be more effectively organized.	Presentation was poorly organized and confusing.	
Comments:				
Communication	2	1	0	
	Material presented was clear and appropriate for the audience.	Material needed further clarification or interpretation so that the audience can understand.	The material presented was unintelligible to the audience; you spoke "over their heads."	
Comments:				
Delivery	2	1	0	
	Vocalization was clear and volume appropriate to room and audience. Good eye contact and animation.	Projection was good, but eye contact is poor or eye contact is good, but projection is poor.	Projection was usually poor, audience had trouble hearing. Eye contact was minimal/non-existent.	
Comments:				
Visual Aides	2	1	0	
	Visual aides enhanced the presentation appropriately, or were not needed.	Visual aides were present, but could be enhanced and/or used more effectively.	No visual aides were present, when they were needed.	
Comments:				
Inquiry Question/Purpose	2	1	0	
	The inquiry question was clearly stated and matched the investigation.	The stated inquiry question did not match the investigation that was presented, or was unclear.	The inquiry question was not articulated.	
Comments:				
Inquiry Process/Method	2	1	0	
	Information was provided that details how the investigation was conducted and the method was appropriate.	Methods for conducting the investigation were presented incompletely and/or were vague.	The process of the investigation was not presented.	
Comments:				
Defense and Evidence for Conclusions	2	1	0	
	Conclusion was consistent with data and/or observations. Conclusion was based on data/information collected.	Conclusion was present but inconsistent with data.	No conclusion or no valid conclusion was present.	
Comments:				
Answer Questions	2	1	0	
	Questions were answered clearly, completely, unambiguously; answers were not made up for questions not known.	Answers to questions were incorrect and/or incomplete or student didn't acknowledge not knowing an answer.	Questions were not addressed.	
Comments:				

Total Points _____

The following items should be addressed in the student presentation.

Please indicate whether they were or not, by checking yes or no.

Yes No

Future Work: The student(s) stated what they might pursue, were the project to continue.

Acknowledgments: The student(s) thanked and acknowledged individuals who assisted them.

Group Projects: All members participated fully and appropriately in the presentation.
