

**Illinois Mathematics and Science Academy®**

**Section B**

**Board of Trustees Alumni Staff, and Emeriti and Ambassadors**

Many faculty, staff, and Trustees at the Illinois Mathematics and Science Academy® (IMSA) have dedicated their best professional years to IMSA and served with distinction and commitment through the years. Upon honorable retirement from IMSA the Board of Trustees may award the Emeritus/Emerita status and or Ambassador status as recognition of honorable service to IMSA according to the criteria set forth below. Trustees believe that in recommending and selecting individuals for IMSA's honorary designation, the approach ought to be deliberate and the results inclusive.

**IMSA Alumni Staff**

The community of retirees and other former employees (“alumni staff”) of IMSA represents a significant talent pool that can continue to advance IMSA’s legislative charges, mission, goals and work. Many alumni staff desire to maintain a strong relationship with IMSA and to contribute to the Academy’s future success. Likewise, IMSA desires to maintain strong relationships with alumni staff in good standing who want to remain connected and to leverage this strategic institutional asset. Accordingly, the Academy’s Board of Trustees hereby authorizes the IMSA President and his or her designee(s) to determine:

- opportunities for alumni staff engagement;
- privileges, recognition and institutional support for alumni staff; and
- responsibilities of IMSA and alumni staff.

**IMSA Emeritus/Emerita Designation**

Eligible alumni faculty and executive educational administrators may be considered for an honorary Emeritus/Emerita designation in accordance with this Policy. Honorably retired faculty and executive educational administrators who are awarded emeritus/emmerita status will retain their last title followed by “Emeritus/Emerita.” Executive educational administrators are defined as those holding the position of President or Principal in this role for ten or more years of full-time service. The Board of Trustees reserves unto itself the right to bestow the Emeritus/Emerita designation. To be considered for this designation, an individual must:

- have retired from IMSA in good standing, with ten or more years of full-time service; and
- have demonstrated exemplary professional competence and made significant meritorious contributions to IMSA throughout one’s service; and
- be positioned, by virtue of one’s personal willingness and recognized professional expertise, reputation, skills and connections, to continue to advance IMSA through their activities post-retirement.

Nominations and selections will be made by the President in consultation with the Executive Committee of the Board of Trustees and granted approval by the Board of Trustees. Individuals who are conferred the Emeritus/Emerita designation will have the same opportunities for engagement, privileges, recognition and institutional support, and responsibilities as apply to alumni staff. In addition, Emeriti may have additional opportunities, privileges, recognition and institutional support, and may have additional responsibilities; this will be determined on a case-by-case basis by the President or his/her designee with the concurrence of the individual. Arrangements may be modified over time as the nature of the individual’s affiliation with IMSA evolves.

### **IMSA Ambassador Designation**

Honorably retired former staff and administrators may be considered for an honorary Ambassador designation in accordance with this Policy. Retired staff or administrators who are awarded an Ambassador status will retain their last title followed by "Ambassador." The Board of Trustees reserves unto itself the right to bestow the Ambassador designation. Designation, selection, responsibilities and opportunities are the same as those of the Emeriti designation as described above.

### **IMSA Emeritus/Emerita Trustee Designation**

Eligible former Trustees may be considered for an honorary Emeritus/Emerita designation in accordance with this Policy. Trustees who are awarded Emeritus/Emerita status will retain their last Board of Trustee position followed by "Emeritus/Emerita." The Board of Trustees reserves unto itself the right to bestow the Emeritus/Emerita Trustee designation. Distinguished service by the Trustee includes active participation over multiple terms, consistent philanthropic support, and demonstrated interest in IMSA. Emeriti Trustees do not have voting rights, are invited to all Board meetings and functions, and are kept informed about issues affecting IMSA through regular communications from IMSA.

### **Designation Processes**

Emeritus/Emerita, or Ambassador status may be granted upon recommendation of the President in consultation with the Executive Committee and approval of the Board of Trustees. Each Academy Department or Office may recommend Emeritus/Emerita or Ambassador status at the time of retirement or after retirement by completing the [Emeritus/Emerita or Ambassador Status Request Form](#) and providing a brief letter in support of the recommendation that identifies the basis for the recommendation. The recommendation must be submitted through the appropriate supervisor.

### **Rights and Privileges**

IMSA Emeritus/Emerita and Ambassadors are entitled to the following privileges and services:

- IMSA ID Card to include Emeritus/Emerita/Ambassador designation;
- Attendance at campus Convocation and senior graduation ceremony;
- IMSA email;
- Free access to IMSA home or sponsored athletic and co-curricular activities;
- Use of the designated Emeriti/Ambassadors Office at IMSA.

The Emeritus/Emerita designation will be a lifetime designation. Only the Board of Trustees may revoke this and will do so only for exceptional cause.

**ADOPTED: March 19, 2008**  
**AMENDED: November 19, 2008**  
**AMENDED: November 18, 2015**