

**MINUTES OF THE OCTOBER 1999 MEETING
OF THE 1999-2000 IMSA PARENTS ASSOCIATION**

October 16, 1999

I. Roll Call was taken by President Lorelei Riddle Keltner and a quorum was present.

II. ADMINISTRATION REPORTS:

A. Principal Eric McLaren

1. Leon Lederman continues to present lectures on campus and these are being broadcast to 3 community colleges. The Great Minds Program has proven to be an extremely successful program.
2. Grade reports are being issued within the next 2 weeks.
3. The Granger Center is open and Dr. Schepler is working diligently to promote its success.
4. IMSA has 110 students involved with the mentorship program this year, but as in the past, the demand continues to exceed the supply.
5. The Jazz Band Instructor has resigned and resumes are being reviewed for his replacement.

B. Bob Hernandez, Director of Student and Development

1. The vacant position of Residential Life Coordinator has not yet been filled, but candidates are continually being interviewed.

III. OFFICER REPORTS:

A. President Lorelei Riddle Keltner

1. Lorelei and Carol Berger represented the Parents Council at a Women's Luncheon organized by the IMSA Department of Institutional Advancement sponsored by Mrs. Honey Skinner and Mrs. Jane Thompson, focusing on IMSA women. It was a very successful event.
1. Dennis Delfert was thanked for his wonderful job organizing and distributing the Parent Newsletter.

B. Vice President Dennis Delfert

1. Dennis reported that the printing of the newsletter went very well, and those who submitted articles that were not included this month, will definitely be included next month. The next newsletter will go out with the IMSA mail at the end of October.
2. Dennis thanked Wayne Schneidman for his work in putting the newsletter on the web.

3. Dennis will submit a proposal requesting funds for mailing the newsletter when it is not possible to have it included with other IMSA mail.

C. Secretary Carol Berger

1. All Phone Trees must be turned in immediately.
2. The Food Committee is ready to go as soon as we receive notification from Bill Fritz. Tammie Hardick is our new parent chairperson for the Food Comm.

D. Treasurer David Kinney

1. A presentation was made to return unused allocation of funds to the PA general fund. A motion was made by Liz Pasqualucci, and it read that \$8461.16 be reversed which are outstanding authorizations in the IMSA Parents Fund accounts of fiscal year 1998-99 for the purpose of zeroing out the accounts prior to establishing new authorizations for fiscal year 1999-2000. The motion was seconded by Moses Harris, and it passed with a majority vote.

IV. COMMITTEE REPORTS:

A. Parent Fund: Marybeth Pasqualucci

1. It was reported that the PhoneATHon will take place on October 25, 26, 27. Additional volunteers are needed, and please contact Marybeth. Parents were reminded that as you send in your contribution, please check the Parent Fund Box on the pledge envelope so all parent funds will come directly to the PA.

B. Academic Committee: Mae Lyn Morley

1. The next committee meeting will be held on November 13 at 8:30 am.
2. Topics for the remaining year will be an overview of curriculum, faculty performance review, foreign languages, and mentorship.
3. The student assessments process and progress reports will be reviewed.
4. The academic committee is encouraging additional parent involvement.

C. Committee of Academic Counseling:

1. One of the goals is to get more information out to the parents regarding the college application process, and to have a stronger network.
2. The next meeting will at 9:00 am on November 13.

D. Student Life: Sandy Ohler

1. It was reported that Amy Burnett, the new Student Activities Coordinator is working very hard in the planning of new and frequent activities for the students, during the week and on weekends.
2. A Leadership Development Program is getting started.
3. The new lighting in two dorms has been installed funded by the PA. Before additional lighting is installed in the remaining dorms, the committee is waiting for

feedback.

4. Keith McIntosh will be contacted regarding problems relating to several work service students.
5. The committee is looking into various community service projects that students might be interested in.
6. The next Student Life Committee will be 8:45 am on November 13.

It was noted that all Committee meetings will be posted at the front door on the day of our next PA meeting indicating the time and location.

E. Technology Committee: Mike Doyle and Wayne Schneidman

1. The Granger Lab is pursuing PAC participation.
2. There is a significant interest in Notefiles.
3. All PAC reps are being consulted if they have any objections to having their names/email/and/or phone nos. on the internet.
4. Next committee meeting will be before the 11/13 PAC meeting at 9AM in Room A151. Sophomore and Junior parents are needed.
5. Wayne Schneidman is helping to establish a Student's activity site.
6. A bulletin board/message center for parents is being considered focusing on student activities.
7. Any committee that would like a page on the PAC site, please inform the committee.

V. STUDENT COUNCIL

1. Planning meeting/food committee will be held on Oct. 30 at 12PM
2. The SC would like a parent to join them at their meeting with Arbor.

VI. OLD BUSINESS

1. A motion was made by Pres. Lorelei Riddle to accept the minutes from last month's meeting, seconded by Kathy Clair, and motion was passed.
2. A motion was made to correct the spelling of Donielle Newell's first name, seconded by Moses Harris, and motion was passed.
3. A motion was made to pass the minutes as amended by Gail Peck, seconded by Moses Harris, and motion was passed.
4. A motion was made to approve the budget as of 9/30/99 by Treasurer David Kinney, seconded by Mike Doyle, and the motion was passed.

VII. NEW BUSINESS

1. A reminder was made that the maximum parking time in the circle drive is 10-15 minutes.
2. The possibility of video taping and/or broadcasting future PAC meetings is being investigated by President Lorelei Riddle and Principal Eric McLaren.
3. The Concert Choir and Symphonic Band Concert is Saturday, Oct. 24, at 7:30pm. All are encouraged to attend.

4. The Nominating Committee will begin the process of seeking officers for next year. If interested, please submit your name.
5. For anyone with suggestions/comments to any of the various committees, please contact the Chairpersons either by email or phone, and if you are unable to attend the committee meetings, your comments are still welcomed.
6. The history and social studies teacher, Bernie Hollister, is very ill. It was recommended that the PAC send a gift.
7. It was suggested that committee meetings be staggered throughout the PAC meeting days so that parents can attend more than one meeting. More discussion will follow and the Executive Committee will put it their agenda for discussion.
8. Discussion for the Master Plan for next year will take place in February and/or March.
9. The question arose if parents are allowed to stay in the residence halls.
10. The possibility of accumulating a list of homes that downstate parents could stay in when they visit IMSA is being reviewed. More discussion will follow.
11. The Student Council would like parent input on the proposed security changes, in particular, limiting all student access at the front door to key access only (no buzzing students in) and limiting access by keycard to only the wings of each student. Discussion was referred to the Student Life Committee. If anyone has an opinion on these changes, you are encouraged to contact Sandy Ohler.
12. Kathy Clair thanked Junior parents for bringing todays breakfast snacks. Next month the sophomore parents will be our hosts and hostesses.
13. Betty Dietrich and Kathy Clair will chair the Senior Dinner Committee. Anyone wishing to help, please contact them.

The motion for adjournment was made by Moses Harris and seconded by John Wild.

Respectfully submitted by Carol Berger, Secretary, and Jana Fitting (substituting for Carol for the second half of the meeting.)