

## IMSA PAC Meeting Minutes October 21, 2000

President Dave Kinney called the meeting to order. Roll call was taken and a quorum was determined present.

### **ADMINISTRATION REPORT**

Eric McLaren represented IMSA administration and began by discussing intersession. He explained that each student was given the intersession catalog. The catalog is also on the IMSA website. Due date for student's choices is October 27. Eighty percent of students get their 1st choice. Assignments should be made by Thanksgiving break.

Eric also discussed the recent Great Minds lecture by Lynn Margolis. The Great Minds program gives students the opportunity to hear from experts in their fields. IMSA is concerned about some unexcused absences for this program.

Friday is the end of the quarter and grades will be in by Oct. 31.

### **PRESIDENT'S REPORT**

Dave discussed the "Annual campaign" vs the phone-a-thon. The phone-a-thon is a time consuming, expensive effort and 75% of funds are received prior to the phon-a-thon.

Dave thought that this would be a letter campaign with follow up phone calls at a later time. IMSA has assured us that 100% of the funds would go directly to the IMSA PAC. IMSA has been instrumental and helpful in sending out the letters. Dave would like to see the PAC keep track of incoming funds and write thank yous.

Dave has been approached by IMSA about parents being a part of the IMSA panel at information meeting in their home areas. A form has been included with the agenda and if anyone is interested fill it out and return it. A question was brought up about coverage in local newspapers about these meetings. If anyone is interested in making sure the press release gets into their local paper contact IMSA to get release.

### **VICE PRESIDENT REPORT**

October 30 is the deadline for the PAC newsletter. Information to go in the IMSA mailing is due Oct. 24. The objective of the newsletter is to be informative, not just a document.

Jana asked that everyone check to make sure their e-mail addresses are correct and get corrections to her.

### **SECRETARY'S REPORT**

Please get phone trees in as soon as possible.

### **BUDGET REPORT**

Dave Kinney presented the budget report in Don's absence. The unofficial balance stands at \$19453.57 after last year's payment of authorized expenses. Dave feels that we need to leave some operating funds for the next year's PAC.

Dave explained that he would like to have an idea about the budget for next year. He explained that the XX next to the line items means those were one time expenses for last year. He explained that some items will

remain on the budget but the amount of money may change. Items already approved were the food consultant, lamps, senior dinner deposit. He discussed the procedure for a funding request. We may not be able to approve every request. Gail Peck made the motion accept the proposed budget. Janelle Cornell seconded. Voted taken, motion carried.

## **STUDENT COUNCIL REPORT**

Student Council President Pooja Argarwal presented the report. She reported that the student council's academic committee has been discussing mentorship opportunities outside the science and math fields.

There will be Halloween activities on campus throughout the week such as a costume day, pumpkin carving and a mixer.

The student council is looking into the possibility of an interscholastic dance that would involve several nearby schools.

## **COMMITTEE REPORTS**

### **ACADEMIC**

Chairperson, Betty Kay, explained that the committee discussed mentorship and inquiry. Are good matches being made? They discussed ethics and learning instructions and educational outcomes. Any input is welcome please contact Betty.

### **CAC**

Gail Peck reported that there is a college fair at Navy Pier in Chicago today. There will be an alumni career day on campus on Oct 28 from 11am to 4pm. Gail will ask IMSA if we can get a list of college summer programs available to the students. Dave Kinney stated that there had been an article in a magazine about the myths of applying to college. He said it was very informative. Eric McClaren asked that the CAC review the article and return some feedback.

### **STUDENT LIFE**

Nancy Gable reported on the progress of the lighting in the res halls. There were 6 volunteers to assemble lights already received. The latest order was placed last week and are expected to be delivered in the next 2 weeks. Assembly of the lamps will take place on Nov 4 or Nov 11 if lamps are here. Please sign up to volunteer to assemble.

Penny Newton reported that she meets with Bob Hernandez and Steve Zant on Friday afternoons. The list of parent partners is being constantly updated. There are currently two wings without a parent partner (03A and 04C). It is the committees hope to keep communication open between parents and the RCs. A questionnaire sent to the RCs will help Parent Partners see how they can help in the wings.

Penny reported that the committee hopes to re-activate the host family program.

The committee is reorganizing thoughts about activities that the students might be interested in for this year and will be requesting funds from the PAC. Some of these may be activities to provide some closure for the students at the end of the year before everyone moves home. Activities explored were, class picnics, awards ceremony to recognize students for their achievements and contributions.

The committee would like to see the food committee active again and is looking for parents to be a member of that committee. They will be meeting Wed., Nov. 15 at 1pm. Student, Josh Kinney is on the Student Food Committee and explained that each res hall has the week's menu posted and they will be posting the menu on

the IMSA website.

Penny reported that they would like to give each RC a \$25 gift certificate to show our appreciation.

John Stark, German instructor, has contacted the committee about needing host families for German exchange students while they are here from 3-23-01 to 4-13-01. The students will stay on campus but need a family to help them experience our lifestyles through activities or time spent with families. Contact Mr. Stark if interested.

Amy Burnett has placed new Playstations in the student union. She would like input from parents on games to purchase.

Regions 4 and 5 had regional meeting after students boarded the bus to return to IMSA after the last extended weekend. About 25 parents attended.

## TECHNOLOGY COMMITTEE

Cheryl Widman reported that the committee would like the PAC to purchase 7 more computers with IMSA matching, 14 computers in all will be placed in res halls. The committee would like to provide peripherals for the computers and would like feedback from the students first about what they prefer. It was stated the 80% of IMSA students have computers. The computer loan program has been a success. Nineteen have been approved and 18 have been placed with students. Old IMSA computers will be recycled into this program. There is a \$25 deposit which can be waived according to income guidelines. Vandalism to the computers on campus has been reported.

The Technology Committee is putting together a webpage.

Meeting times and student involvement were discussed. The committee would like to expand its membership.

## OLD BUSINESS

The November PAC meeting will take place at U of I in Champaign. A link has been placed on the PAC website and handout is available with directions to the meeting facility. It was reported that Amy Burnett is working on securing a bus for students interested in going to Champaign for a tour on that day. She will provide information to the students.

The ad-hoc communication committee chair, Fred Hines, presented the changes in bylaws to form a new standing committee. His objective for the committee is to improve communications throughout the IMSA community. Fred welcomes any input. The proposal needs to be presented to the PAC at least 7 days before a vote. A vote will be taken at the next PAC meeting.

## NEW BUSINESS

An independent checking account for the PAC was brought before the PAC. This account will provide independence for the PAC and will make purchases easier. The account will require at least 2 PAC officer signatures. This account will be free and will be interest bearing. Vice Pres, Jana Fitting, read the terms of the contract to the PAC. It was discussed that there will be no loans taken out with this account and a procedure will be followed for requests. The account will start out small and may be used as "petty cash" at first. Bob Decker made a motion to open the account. Denise Wallheimer seconded. A vote was taken, motion carried.

A request was made for an organizer for the food and beverages for each PAC meeting. None was found and Dave Kinney asked that the Soph parents be responsible for the treats at the January meeting, the Jr parents, March, Sr, April and so on.

Penny Orsborn motioned to adjourn the meeting, seconded by Denise Wallheimer. Meeting adjourned.

Minutes respectfully submitted by,

Pam Gast  
PAC Secretary

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