

## IMSA PAC MEETING MINUTES February 23, 2002

President Jana Fitting called the meeting to order at 10:09 a.m. Jana explained that she needed to shift the order of the agenda for two reasons. She needs to leave early. Vice-president Fred Hines and Pierre Maloka who were to lead the discussion about fundraising had conflicts arise in the last 24 hours and were unable to attend today's meeting. Jana said that since neither one was going to be here she would need to lead the discussion.

Roll call was taken. There was a quorum.

### **Minutes from December 8, 2001**

Corrections to the December 8, 2001 Pac meeting minutes were presented as follows. From the Technology Committee, the line about students being part of a virtual committee should read like this: "William thanked the students who gave up Saturday morning's extra sleep to participate in the demo and in helping to provide the video stream of the meeting. He also thanked the large number of IMSA staff that came in on Saturday to provide support, and for their continuing support responding to the many questions from the technology subcommittee. The Technology Committee has been a virtual committee handling most everything online via email." Change ICU to ICQ in the line about not missing with AOL IM. Change the line about appreciated the feedback to "seeks more feedback on technology concerns and ideas." Regarding the line about Josh Kinney, add the string <http://www.imsa.edu/~jkinney> immediately before the existing [imsa.edu/~jkinney](http://www.imsa.edu/~jkinney). Sandy Prolman moved that minutes be approved with the corrections and Janis Fanning seconded. Vote taken. Motion passed.

### **Minutes from January 19, 2002**

There were no corrections to the January 19, 2002 minutes. Charlesetta Williams moved that the minutes be approved and Darlene Smith seconded. Vote taken. Motion passed.

### **President's Report**

Jana Fitting reported that the nominating committee have put together a slate for next year. The nominating committee is Jana Fitting, Cathy Barnes, and Billie Zabinski. The committee is still searching for a Treasurer and Metro Coordinator. Currently the slate is Fred Hines for President, Cathy Barnes for Vice President, Don Driscoll for Secretary, and Michael Doran for Downstate Coordinator. Jana said that she will email the additions to everyone.

PAC Treasurer Don Cooper said the Treasurer's job only takes two-three hours a month. Jana suggested that the Treasurer be a sophomore parent. Matty Kang volunteered her husband Navreet S. Kang to be Treasurer. Matty Kang has also volunteered to be the Communications Chair for PAC next year.

Jana will post the Junior and Senior Representatives names at the web site. PAC will vote on the representatives at the annual meeting. Committee Chairs are appointed by the President. They will be announced at the March meeting.

Nominations will be accepted from the floor for any office. If there is more than one candidate for office, there will be an election.

March is the annual meeting. If you can not attend contact PAC secretary Ann Carpenter.

### **Vice President's Report**

Due to the absence of Vice President Fred Hines, there was no report. President Jana Fitting reminded the Committee Chairs to please turn in reports for the newsletter. The next newsletter deadline is February 28. The newsletter is to be sent out during the early part of March.

### **Treasurer's Report**

Treasurer Don Cooper presented the Treasurer's Report. During January PAC took in over \$2000. The major

expenses were \$1800 for Student Planners, Student Union expenses, and Spinner which is the gift for the Senior Dinner. There was a one time expense to set up the Visa. All PAC has left in its budget to spend is \$459.56.

### **Secretary's Report**

Secretary Ann Carpenter notified PAC that there were corrections to the list of Regional Reps, Chairs and Officers directory that were distributed at the January PAC meeting. The corrections were available for PAC to pick up at the meeting.

### **Old Business**

Student Council Representative Mark Hoadley presented PAC with a request of \$75.68 for newspapers. The \$75.68 will pay for four different newspapers (three Chicago Tribunes and one Aurora Beacon) until the end of the school year. The newspapers will be in the cafeteria for the students to read. Don Cooper moved that we approve this amount. Barb Decker seconded. Vote taken. Motion passed.

### **New Business**

**Mock Trial Group:** Elisa Lampe representing the Mock Trial Group requested \$220 in funding for hotel rooms during the state qualifications. Mock Trial is not a regular club at IMSA. It is similar to a Scholastic bowl. The program is going on its fifth year at IMSA. The students pretend to be lawyers or clients. The group has thirteen members. All have been selected by auditions. Sandy Prolman moved that we reimburse the Mock Trial Group \$220 for hotel rooms to be used during state competition. Barb Decker seconded. Vote was taken by voice but it was too close to call. Jana requested a hand count. Aye count was 12. Nay count was 11. Motion passed.

**Consensus Discussion:** Jana explained that Pierre Maloka and Fred Hines were not able to attend today's meeting. Jana stressed that this was discussing an idea—nothing is carved in stone. Jana led the "Consensus discussion: fund-raising plans for next year." According to Jana, PAC can do fund raising on its own. Traditionally a letter is sent in the fall to the parents and then there is a follow up phone-a-thon. This year because PAC has its own checking account Pac can have a different position. Do we want to send a request for funding with the tuition charge or send out a fund raising letter on our own? Jana asked Representatives the following questions: How do you view the PAC? How do you feel about raising money? Do we want to separate from IMSA?

Principal Eric McLaren was very helpful in pointing out the extreme of what would happen if PAC went totally out on its own. If PAC becomes its own entity, it will incur significant cost and liability. PAC will lose the use of IMSA's logo and name. Treasurer Don Cooper said that the Advancement Department at IMSA has professional fundraisers and that we can not move away from IMSA. Don pointed out that in 1998-99 PAC raised \$42,000, in 2000 \$32,000, and in 2001 \$28,000. PAC did not do a phone-a-thon in 2001. It was suggested that we go back to doing a phone-a-thon.

Don Cooper pointed out that the PAC checking account allows PAC to write checks instead of waiting 2 weeks or two months. It was suggested the PAC set up a table at Move in Day and Family Day to request contributions.

Jeri Hagiwara suggested that a task force be created to work with Advancement. It was brought up that the only executive board members to meet with Advancement were Jana Fitting and Fred Hines. PAC Treasurer Don Cooper has not been included in these meetings. Barb Decker requested that Don Cooper attend any meetings with Advancement.

It was suggested that PAC set up a table at Move in Day and Family Day to request contributions. Sandy Prolman, Eunice Marriott, Jeri Hagiwara and Don Cooper are the new task force created to work with Advancement. Jana Fitting said that the new PAC executive board and the existing PAC executive board should be included. Jana said that she brought this discussion to the group at the request of the Advancement Office.

### **Student Council**

Student Council Representative Josh Kinney gave a new web address for Arbor. It is <http://www.imsa.edu/org/arbor> and the menus will be posted at this site.

Josh gave an up date on the Student Council Committees. The Academic Committee taking a suggestion from the quality of Life survey is working on forming a Latin Class that meets twice a month on Wednesdays. Sophomores will meet with CAC during 1<sup>st</sup> quarter of their Sophomore year to give the counselors and kids a chance to know each other better. They have also started a "guide to student education or things that students really want to know" which will be a list of student opinions about the classes. The Club Committee has filled a wall with info on clubs. There are twenty-seven clubs that are sponsored and have advisors. The Community Committee sent out a matchmaker survey. The Residential Life Committee has sent a residential housing proposal to the Resident Counselors to talk about housing issues next year. Under consideration is a student information discipline board. The committee is also seeking parent input on study hours. A special Public Relations Committee has made student petitions available in the student life office. What is the problem? What do you want the council to do? What steps have you taken? Josh wants the parents to encourage their students to participate. Josh also asked if a couple of parents would stay after the meeting to give input on study hours.

### **Administration**

Principal Eric McLaren said that Bob Hernandez sent his regrets. Bob had to attend a funeral this morning.

The draft calendar is available for review. Bob shared the calendar with Student Life Chair Penny Newton. Penny was enthusiastic in her support. This calendar follows the model of this year. One change will be the extended has been moved to April from May. Contact Eric with any questions.

Eric gave an update on the fitness equipment. The wellness team visited other fitness centers to evaluate equipment. The new equipment hopefully should be on site for March meeting. Parents can visit the fitness center. Eric said that the parents have influenced the quality of the center.

The survey of all students' use of time will be available to share with Student Life next month. The initial analysis has been done. Eric will share the information with the Academic Committee and Student Life committee next month.

### **Committee Reports**

**Academic Committee:** No report.

**CAC:** Chairman Barb Decker met with Gretchen Stuader to plan the April College Days. CAC supports a hospitality room for the college reps. A sign up sheet was available to volunteer. CAC is not prepared to do the Parent Panel until May. College Day is April 20. The tentative schedule for College Day is as follows: 8:30-9:30am speaker, 9:30-11:30am Open House with the college reps, 11:30-12:30 speaker. College Day will have approximately 100 colleges.

**Communication:** Matty Kang has agreed to chair the Communications Committee next year. She is looking for volunteers to be on the committee.

**Parent Fund:** There will be a March phone-a-thon. Call Cheryl, Pierre, or Matty to volunteer. There is still time today to sign up for the 50/50. Included in today's prize is a lovely basket of treats provided by a local travel agency.

**Student Life:** Co-chair Jeri Hagiwara is seeking volunteers to help with Navigation. This year it will be July and Aug. Dates are tentative. A sign up sheet was distributed. The Fitness Center is open 3-6pm this Sunday Feb. 24. The students received email that the Fitness Center would be open.

Senior Dinner is seeking assistance for downstate families that don't have the funds for a hotel. If you can give the gift of hospitality either through funds for a hotel or hosting a family in your home, please contact Billie

Zabinski. Senior parents present were instructed to see Lilia Yao at today's meeting to pick up their students pictures. Immediately after today's PAC meeting, volunteers will be meeting in room A148 to fold invitations for the Senior Dinner.

Student Union needs volunteers for March 15. It will be a St. Patrick's theme.

**Technology:** Chairman William Blanchard thanked student volunteers Steve, Nick, Sam, and Bill from IMSA staff for giving their time this morning to their time to streaming the video of today's PAC meeting. William expressed his appreciation for their efforts and how much the PAC Secretary appreciates their efforts. William said that we do have people on line watching.

William has started some work on the web site. William has sent out info to parents on where to email and how to get on to this.

William says the Technology Committee still needs a chair. Please contact him if you are interested or know of someone that would be good.

### **Parent Forum**

No business.

### **Announcements**

Next PAC meeting at IMSA: **ANNUAL MEETING, MARCH 16, 2002.** Senior Parents provide treats.

50/50 Drawing: Winner Lilia Yao won \$36 and the basket. She donated \$40 back to the PAC. PAC made \$76.

Eunice Marriott moved that the meeting be adjourned. Scott McFarland seconded. Meeting adjourned.

Respectfully submitted by,  
Ann Carpenter  
PAC Secretary