

IMSA PAC MEETING MINUTES
October 2, 2004 (Approved 12/04/04)

President Lorna Ruddy called the meeting to order at 10:00 a.m. Roll call was taken. There was a quorum. Lorna requested that the September minutes be approved. Jan Siemens moved for approval of the minutes and Jan Sharpless seconded the motion. Motion passed.

IMSA Administration Comments

Eric McLaren shared a photo taken of the entire student body at Convocation in September. This photo will be given to the Governor.

Proposals for Intersession are being accepted and reviewed. The catalog will be available electronically in the near future.

Eric noted that Homecoming Week has been exceptional this year, with great spirit and good humor demonstrated by all classes.

The first Laureate Luncheon with Leon Lederman will be Monday, October 4.

Letters were sent to parents regarding the Prairie State Exam and the Board's decision to include Inquiry preparation across the curriculum.

Bob Hernandez reminded parents that IMSA's cell phone policy is that students can carry a cell phone at all times but it cannot be used from 7:30 am to 4:15 pm, Monday thru Friday. Cell phone use during academic hours has become a problem, so he would like parents to remind their students of the current policy.

Bob also commented on the good spirit and friendly competition shown during Homecoming Week.

Parents are now being notified by the attendance office of absences and tardies.

Jim Gerry reported that 87% of the junior and senior classes are currently connected to IRN. Sophomores will receive IRN access after the first quarter, with parent approval.

ACRUX is currently running about three weeks behind on some implementation but eventually parents will be able to access student records and faculty will be able to access records from home. The system will soon be generating interims, transcripts and grade reports. The next step will be online applications for prospective students.

A new programmer has been hired. Scott Swanson is a 1990 IMSA graduate.

A content management system will be implemented in the next few months. John Thompson is currently working with the Collaboratory Project at Northwestern University in Ecology.

Jason Orloff reported that the Alumni group is currently planning "Lumen Day", which will occur in June. He asked for participation of parents on the conference committee, recommendations for participants in the conference, and a donation from PAC. He can be contacted at Jason.Orloff@abbot.com.

Gretchen Stauder reported that the PSAT is scheduled for October 13. There are three tutorials scheduled for the verbal section of the test.

The Princeton Review session on the new SAT format is Wednesday, November 10th 5-7 P.M.

Gretchen noted there is an unavoidable conflict for the April College Day with the Montreal Music Festival. She will work with staff to avoid scheduling conflicts in the future.

David Abler reported that Dr. Workman would be presenting an overview of the response to the science program review after the general meeting. He also mentioned that an Assessment Coordinator had been hired and introduced Kirk Hallowell.

Michelle Whetstone reminded parents that IMSA is hosting its first Donor Recognition event in the new science labs today. There will be 150-175 donors in attendance.

The Fund has raised \$30,000 to date. There is an email campaign for parent donations currently underway.

Student Council Report

Grant Keaton reported that Homecoming went well.

President's Report

Lorna Ruddy asked for parent volunteers for current recruitment efforts.

Lorna thanked John (?), parent of an IMSA RC, for repairing the cross-country tent.

Vice President's Report

Mitch Roth noted that the results of the discipline survey would be presented later in the meeting.

Secretary's Report

Naomi Knappenberger informed the PAC that the following spots were open for regional reps:

- n Region 3 senior and junior reps
- n Region 5 sophomore rep
- n Region 6 senior and junior reps
- n Region 9 senior rep
- n Region 10 senior and junior reps

Treasurer's Report

Janet Lumsden reviewed the budget. This year's budget is based on actual expenditures from last year's budget. She noted that the balance left from last year's budget was due to tabled requests from last spring. Michele Whetstone has presented proposals for using the balance to purchase an elliptical machine for the fitness center, fund supplies for the new poster printer for one year, and support a stipend for fitness center staff. Janet said she would ask for approval of the purchases and the new budget at the end of the meeting. If anyone felt they needed more time to review the budget, the vote for approval could be deferred until the November meeting.

Downstate Coordinator

Jan Siemens reminded everyone that the November meeting would be held at the IEA Professional Development Center in Springfield. The regular meeting will be followed by an open discussion with Eric and Bob on downstate student issues and recruitment.

Metro Coordinator

Jody Bogdan asked for feedback on the regional picnics, particularly the number that attended. She also

asked that invitations and photos be submitted for the archives and the website. Photos may be sent to Janet Lumsden.

Committee Updates

Academic

Sherry Kwei reported that the first meeting will follow the general meeting. Dr. David Workman will discuss the science program.

Communication

Barbara Kulbida noted that, although there was a glitch in getting the last newsletter posted, the new newsletter should be up shortly.

Parents Fund

Sandy Hamman reported that a photo display of items purchased by PAC would be on view at the donors event in the new science labs.

Student Life

- n Parent Partners – This effort is going well with many parents involved and planning for a regular schedule of events in the wings. Please send any suggestions for events to Patrice.
- n Nutrition Committee – This committee now has a number of new volunteers. Gina Zager is leading this group in reviewing contracts and bids. Anyone who has some good vegetarian recipes to share with Arbor is asked to send them to Bob Hernandez.
- n Senior Banquet – Jan Sharpless stated that she is seeking volunteers from the sophomore and junior parents to learn the ropes for this event. A short meeting is scheduled after the PAC meeting
- n Friday Fest – October 15 is “Baked Potato Fest”. Donations of toppings and sides are welcome.

Technology

Pierre Maloka thanked Janet Lumsden for updating the site. The committee has decided to simplify the site and remove outdated information. Janet noted that she would like input from the committee chairs on website content.

New Business

1. Bylaws Update

Lorna asked for volunteers to assist with updating the bylaws.

2. Financial Approvals

Janet asked for approval of expenditures for a fitness center staff stipend (\$6,240), the purchase of an elliptical machine for the fitness center (\$1,015), and the purchase of poster printer supplies for one year (\$3,760). Jody Bogdan made a motion to approve, seconded by Pat Gebler. The motion passed.

Janet asked for approval of the budget by simple majority since the bylaws do not call for a formal approval. The budget was approved.

3. Discipline Task Force Report

Mitch reported on the activities on the Discipline Task Force, which is currently developing recommendations for review by the Board. Naomi presented the results of the Discipline Survey.

Announcements

The next PAC Meeting will be held on November 6 in Springfield at 10 A.M.

Pat Gebler moved that the meeting be adjourned. Patrice Onyiego seconded. The meeting was adjourned.

Respectfully submitted by,
Naomi Knappenberger
PAC Co-Secretary