

IMSA PAC Meeting Minutes of October 20, 2007

Introduction

1. Welcome by Noble Redmon
2. Roll call
 - a. 18 present which is a Quorum
 - b. See list of attendees below
3. Corrections to the previous meetings notes are:
 - a. Jay Ire is incorrect and should be IYRE
4. A Motion to approve previous meeting notes by Ann Iglesias
5. Steve Maril seconded
6. Approved unanimously

President's Report - Tim Koch and Noble Redmon (kochsintremont@yahoo.com, noblredmon@gmail.com)

1. Follow up on Science Day was very good
2. Dr. McGee visited downstate parents (about 20 were present)
3. There was a favorable article in the Southern Illinois paper promoting IMSA

Vice President's Report – DD McInerney (mc61821@yahoo.com)

1. An Excel file for IMSA parent contact data sorted by region has been sent to the regions representatives.
2. PowerSchool has other parent contact information for everyone to access.

Treasurer's Report – Valerie Ogilvie (VGOIMSA@aol.com)

1. Summary budget available
2. Summary income and expense available
3. Need to discuss and approve the budget for operating year 2007-2008
4. Three sources of income
 - a. Fees charged for senior banquet used for expenses to the senior banquet (net zero)
 - b. Money for buses region 3,4 and 5; bus coordinator collects money and PAC pays the bus company (net zero)
 - c. Funds from IMSA fund when requested
 - i. Current year there is initially no request from the IMSA fund since there is excess cash in PAC account from previous year. Excess is about \$8000 and the initial budget would not require any additional amount beyond \$8000
 - ii. Instead, Valerie proposes that the excess may be used for other items such as an ice cream maker, fitness equipment etc., as well as other items determined by the PAC
 - iii. The budget includes a discretionary amount of 1000 dollars
 - iv. Valerie proposes to remove the discretionary amount of 1000 dollars, leaving a \$7000 deficit which she proposes could be requested from the IMSA fund.
 - v. During March PAC could determine what the excess amount, if any, could be used for.

- vi. Budget was determined by analysis of spending over the past two years.
- vii. DISCUSSION
 - 1. Money should still be requested in order that IMSA fund does not stop giving money to the PAC
 - 2. One of the arguments for donating to the IMSA fund is that it partially goes to PAC
 - 3. The school indicates there are many items that could be purchased for the students
 - 4. IMSA fund is meant to give money to the PAC that is used for the benefit of the students
 - 5. Ice cream machine which is one item considered by the school for the students is about \$23,000
 - 6. Student input on what is purchased should be considered
 - 7. Wing wish lists could be considered
 - 8. In the budget amounts, the Accounting fees and expenses include filing fees with the government and fees for tax returns to obtain the Appropriate tax ID's; it also includes the hiring of a tax consultant to assist in the PAC's incorporation
 - 9. In previous years the amounts received from the IMSA fund were \$17,000 in 2005 and \$7000 in 2006
- viii. It is proposed to revise the initial budget (to not remove the \$1,000 of discretionary funds) and to request the \$8,000 deficit from the IMSA fund.
 - ix. Motion from Ann Iglesias to approve the revised proposal and to change the line item title of "fitness center" to "Student Life Special Projects"
 - x. Second from Laurie Hayes
 - xi. Approved Unanimously

Secretary's Report – Scott Crawford (cajumas@wowway.com)

- 1. request any comments for minutes

Downstate Coordinator's Report – Mark Drummond (mdrummond@co.adams.il.us)

- 1. Still looking for representatives
- 2. Setting up phone tree for transporting items from downstate
- 3. There is an addition of one region 5 sophomore representative (name to come from Mark Drummond)
- 4. Request to send a parent request for additional representatives

Metro-Area Coordinator's Report – Pat Davenport (couch6@prodigy.net)

- 1. Nothing new
- 2. Still looking for new representatives, particularly region 10

Dr. Max McGee Report

- 1. none

Student Council Report –

1. A General Assembly was held on Wednesday where committees described goals and what was done over the past years
 - a. Split into small groups to discuss issues of importance
 - b. 6 Sophomore at large candidates were present
 - c. Feedback was received on where student council should direct its efforts
2. There is a Cabinet meeting this coming Monday
3. Question was asked, what was the feedback?
 - a. Students wanted to be informed about what is the student council's function
 - b. Students indicated it is difficult for juniors and seniors to get their science electives and would like to have student council help
 - c. During the Cabinet meeting the feedback will be collated and sent out subsequently

Academics Committee Report – Steve Maril

1. E-mails to determine the charter of the committee is in process

Communications Committee Report – Barb Kulbida

1. A short meeting will occur after today's PAC meeting to determine role

College and Academic Counseling Committee Report – Allison Schmitt

1. Julia Huston made the presentation
2. CAC hired two new college counselors
3. Sophomores
 - a. Each group met with their assigned CAC primarily to discuss why students are at IMSA – to be successful in college
 - b. Sophomores are intrigued and not yet knowledgeable
 - c. Meet again on November 14 to focus on IMSA academic offerings and to be ready for February meetings regarding course offerings
4. Juniors
 - a. PSAT – 224 students completed the PSAT in October
 - b. SAT scheduled for November 3 (Box breakfasts will be prepared)
5. Seniors
 - a. There have been 873 requests for transcripts to be processed, and 390 have been sent
 - b. November 1st is a significant due date when more will be requested and processed
 - c. This year 147 of 210 senior students applied to University of Illinois.
 - d. 4 colleges use early action date of November 1 – Caltech, MIT, Case Western Reserve and University of Chicago
 - i. Much larger number this year will be applying to University of Chicago
 - e. Prep HQ shows when documents are mailed, etc. and can be checked by students and parents.

Parent Partners Committee Report – Judy Karabowicz

1. A brochure has been put together
2. Judy is a resource

Friday Fest Committee Report – Ann Iglesias and Allison Boldridge

1. Last night Friday Fest was successful, thank you.
2. Next Friday Fest in three weeks to coordinate with PAC meeting on Nov 9th; theme is Italian night. Same night as IMSA band concert.
3. Approximately 300 students are served at each Friday Fest.

Multicultural

1. none

Student Life Committee Report – Barb Kulbida

1. Have discussed the infection going around schools being handled through better hygiene etc.
2. Discipline committee – no problems so far which is significant and good.
 - a. Homecoming had no problems.
3. Tablet security is an issue and was handled through a navigation to instruct the students to secure their tablets better.
4. Dishwasher is repaired.
5. E-mail to go to local parents willing to house downstate parents when they are visiting (to be coordinated through Jay lyre).

Senior Banquet Committee Report – Laurie Hayes and Grace Walquist

1. Volunteers still needed and wanted
2. Meeting today after PAC meeting
3. Proposed budget to be approved

Technology Report - Bruce Biber

1. Telephones in the dorms to be replaced. System is old and needs to be replaced. They will be in every student's room
2. Robotics coach needed for this year (talk to Bruce). Need supervision since they will be using power tools. Starts in January and have 6 week time frame to build a robot.

Administration Report (Eric McLaren Bob Hernandez)

1. Bob Hernandez presents:
2. A conference to be held titled "Education Ethics and the Future of Diversity".
3. 10 students have attendance problems including 6 seniors. Go on Powerschool to check attendance
4. Soccer made it to the 2nd round of finals.
5. Cross country teams are in the regionals today.
6. Volleyball team will start sectionals seeded 6th out of 19 teams – many records being broken
7. Swimming records also being broken
8. Eric McLaren presents:
9. DNA sequencer mentioned in last meeting was approved (80% IMSA fund plus 20% state appropriation)
 - a. IMSA to be a teacher center for teaching Sequencers in IL
10. November 1st at 11:11am will do a test of the ConnectEd phone system
11. Strategic Planning Presentation (most info is contained on the IMSA website)
 - a. Mission Statement
 - b. Seven strategies, feedback needed on strategy one
 - c. Strategy I – Whole person development
 - d. II - Personalized learning plans

- e. III - IMSA laboratory design
- f. IV – Scholarship and knowledge transfer
- g. V – Product development and marketing
- h. VI – Diversify funding
- i. VII – Constituent Engagement
- j. Questions
 - i. I and III are still in design work
 - ii. Other five submitted plans that are all on the website concerning work that will be done this year
 - iii. EM will lead design team I
- k. A Humanistic Philosophy
 - 1. Looking to gather parent input on Strategy I
- m. Need help on strategy II
- n. Need help on strategy III

OLD BUSINESS

1. Proposal to eliminate downstate meeting with an e-mail to be sent out to parents.
2. The intent is to still have a downstate “get together” by region to be supported by IMSA admin and the PAC.
3. Need to plan these in advance to give notice to the parents so they can plan to be there.
4. Could have meetings in conjunction with the admission forums which could attract parents to talk with the prospective parents as well.
 - a. Need to increase exposure of IMSA admissions in the downstate
 - b. Contact admissions office for more information

NEW BUSINESS

1. Question asked whether the PAC could have the authority to put a name of a donor on a plaque for a donation – e.g. an ice cream machine

ANNOUNCEMENTS

1. Preview days tied to the next PAC meeting and asking parents to stay over after the PAC meeting in November to meet with prospective new students.

Barb Kulbida made a motion to adjourn
 The motion was seconded by DD McInerney
 Meeting was adjourned at 11:40am

Copies of minutes sent to Tim Koch, Noble Redmon, Eric McLaren and Robert Hernandez.

Attendees List

Votes	Name	Position	Attendees	Quorum Present
1	Tim Koch	Co-President	Present	X
2	Noble Redmon	Co-President	Present	X
3	DD McInerney	Vice President	Present	X
4	Valerie Ogilvie	Treasurer	Present	X
5	Scott or Marci Crawford	Secretary	Present (Scott)	X
6	Pat Davenport	Metro-Area Coordinator	Present	X
7	Mark Drummond	Downstate Coordinator	Present	X
8	Steve Maril	Academics	Present	X
9	Barb Kulbida	Communications	Present	X
10	Allison Schmitt	College and Academic Counseling	Absent	-
11	Judy Karabowicz	Parent Partners	Present	X
12	Ann Iglesias	Friday Fest	Present	X
12	Allison Boldridge	Friday Fest	Present	(above)
13	Kim Schmitt	Student Life	Absent	-
13	Barb Kulbida	Student Life	Present	(above)
14	Laurie Hayes	Senior Banquet (senior parent)	Present	X
14	Grace Walquist	Senior Banquet (junior parent)	Absent	(above)
15	Bruce Biber	Technology	Present	X
16	Jude Makulec	Region 1 Rep (sophomore)	Absent	-
17	Vera Koch or Stacy Smith	Region 2 Rep (senior)	Present (Stacy Smith)	X
18	Vani Mallubhotla	Region 2 Rep (junior)	Absent	-
19	Dan or Margie Getz or Tracey Rossi	Region 2 Rep (sophomore)	Absent	-
20	Mike or DD McInerney	Region 3 Rep (senior)	Present (DD)	(above)
21	Mat or Kelly Mathieu	Region 4 Rep (senior)	Absent	-
22	Gerry or Joy Fernandez or Jane Redmon	Region 5 Rep (senior)	Absent	-

23	Melanie or John Davis	Region 5 Rep (sophomore)	Present	X
-	Pat Davenport	Region 6 Rep (senior)	Present	(above)
24	Laura Durden	Region 6 Rep (junior)	Absent	-
25	Ed or Bonnie Zaretsky	Region 6 Rep (sophomore)	Present	X
26	Anne or David Barnes	Region 7 Rep (senior)	Absent	-
27	Jennifer or Michael Moore	Region 7 Rep (junior)	Present	X
28	Barb Kulbida or Joe Cornejo	Region 7 Rep (sophomore)	Present (Barb)	(above)
29	Lisa or Bob Till	Region 8 Rep (senior)	Absent	-
30	Elva Carsiello	Region 8 Rep (junior)	Absent	-
31	Lynda Biber	Region 9 Rep (senior)	Absent	-
32	Jane or Robin Thompson	Region 9 Rep (junior)	Absent	-
33	Bob or Elena Ansani	Region 10 Rep (senior)	Present	X
	TOTAL FOR QUORUM (17 needed)			18