

## Approved PAC Meeting Minutes November 15, 2008

- Meeting was called to order by President Karen Schwerbrock...Please sign in.
- Roll call made....22 voting members present-quorum met, 42 total present.
- Sodexo's new manager was introduced by Dr. Bob Hernandez. Jeff Helligos replaced Liz Gavigan who was promoted and transferred. Sodexo is implementing a nutritional analysis.
- Margie Getz motioned to approve October 08 minutes, Bing Wang seconded.

### Reports

- President-Karen Schwerbrock
  - announced the Roberts Rules of Order would be used, and speaking members should come to front of room to use the microphone and introduce self before speaking.
  - No VP report
  - Treasurer-Wei Wei Jiang went over the treasurer's report-\$19,246.83 balance
  - No Secretary report
  - No Downstate report
  - No Metro report
  - Dr. McLaren
    - Thanksgiving break has IMSA with a full day of classes on Tuesday, then dismiss. One bus will depart early in the day. Intercession assignments will be out this week, and were given on a first come first serve approach.
    - IMSA graduate Alex Dietrich-US Naval Pilot from the PBS "Carrier" series gave the Veteran's Day speech.
    - Mon. Dec. 15 starts the scheduled final's week.
    - Two policy changes were mailed out—sexual harassment and intimidation policy and the general harassment and discrimination policy. No responses from parents.
- Dr. Bob Hernandez
  - Halls close at 8 p.m. on the 25<sup>th</sup>. There will be a late fee imposed of \$25/5 minutes for students not picked up by 8 p.m. Notice will go out for this pilot project.
  - New RC hired for 1504A- starts tomorrow.
  - Attendance important now until the end of the semester. Right now there are 21 students in danger of failing for attendance reasons. One tardy counts as one point, three unexcused tardies count as one absence. Twelve points equals failing grade and withdrawal from the class.
- Greta Salamando
  - Thank you to all parents who have given to the IMSA Fund. Parent participation is at 10%, goal is 40%. We are looking for volunteers to help with the March 09 Adler Planetarium fundraising event. Silent auction donations are needed.

### Committees

- Student Life-Lawrence Ly
  - IMSA had positive improvement results on the parent survey.
  - Looking for more information to be posted on Powerschool.

- RC/parent communication to be given to officers.
- Senior Banquet-Grace Walquist
  - Please join us for the Senior Banquet committee meeting after PAC.
- Friday Fest-Patti Hizek
  - Last night was the Italian theme dinner with fantastic homemade pasta dishes donated. It was well attended by the students. We served 468 drinks. We introduced our new biodegradable/compostable utensils and got rave reviews. There was a great turnout by downstate parents. Jerry Strickland organized a flag football game in the gym. The next Friday Fest is for final week, December 12 and we will serve PAC supplied sub sandwiches and side dishes.
- Technology Committee-Dan Getz
  - MPC Gateway filed for bankruptcy---ITS slide show.
  - Questioning the use of tablets in the classrooms, and will evaluate closer, but will not change this next year's orders. IMSA is a lab school and can research the use of laptops vs. tablets.
  - Looking at the provisions of the computers being owned/funded by IMSA versus parents and will continue to evaluate in January.
- Bob Houston-IT Department
  - IMSA ordered computers are still on backorder as well as any warranty parts. To clarify role of IT—three vendors were priced for computers, and IMSA is an authorized repair center for these three vendors.
  - Loaners are available for students depending on numbers of computers available.
  - IMSA can't cancel order—it is an individual and company interaction—not IMSA.
  - Could possibly begin to make plans for other purchase after the first of the year if not resolved. Loaners becoming worn. Please encourage students to take good care of the machines as spare parts are not available at this time.
  - Toshibas are available.
  - Talking to JuJitsu and HP for next year.
  - Parents should not be billed if they haven't received any pieces from sub-contractor.
- StudCo.-Mamatha Challa
  - Quarterly report of accomplishments is being compiled with a comprehensive plan.
  - Scheduling IAA forums on careers and life after IMSA. Presentation being given today on shadowing for the perspective students. Current students will be signing up today.
  - IMSA Student Ambassadors will be able to host perspective students on Sun. night to Monday on specific dates.
- IMSA Alumni Association (IAA)-Scott Swanson (1990)
  - Low turnout to IAA Technology Forum-will also notify parents of forums per PAC request. Medical forum will be after the holidays.
  - Illinois Siblings pilot-IMSA students shadow IMSA alumni for college visits.
  - Amending the IAA constitution to change the main general meeting to coincide with IMSA Homecoming.

### **New Business**

- Each committee is asked to set 3-4 specific goals to be presented at the Dec. 6 PAC. Need clear-cut concise bullet points/reachable goals.
- Executive goals- to get more people involved per meeting with 75-100 present.
- Work closely with the administration.
- Bring in new parents early-parents supporting parents.
  - Ideas include: monthly PAC newsletter from the Communications Committee, Student Life communicating with the RC's, Parent Partners-wing activities.
- PAC is responsible to fulfill the arrangements of summer picnics, parent communication/welcome, Friday Fests, buses, help with the student orientations, and the senior banquet.
- Looking into teleconferencing meetings
  - 3 month trial period
  - Dr. McLaren is looking at the technical possibility of phones/equipment working in the AC pit.
  - Voting rights depend on number of physical meetings attended vs telephone attendance.. should have stipulations involved. Please email Karen with suggestions for organizing.
  - Possibly could start next month.
  - Video streaming not available this year due to repair schedules.
  - Informational meetings in all areas of the state going on now. Need volunteers, especially in the Chicagoland area.

### **Announcements**

- Next Friday Fest is December 12
- Next PAC meeting is December 6 at 10 a.m., committees at 8:30 and 9:00
- Kids Institute December 6 from 9-12 during the PAC meeting

Visitor's comments—

- Possibly teleconference for subcommittees? Maybe before the 10 a.m. PAC meeting
- No proxy—Region rep. alternates assigned.

**Motion to adjourn-** by Margie Getz, seconded by Jeanne Balzuweit.

Recorded by Tracey Rossi