

**2012-2013 APPLICATION FOR IMSA STUDENT FEE REDUCTION
(FREE MILK/MEAL AND REDUCED-PRICE MEALS)
INSTRUCTIONS**

To apply for a reduction in your student fee for the 2012-2013 school year please **return a fully completed application and all supporting documentation to the Business Office on or before July 15, 2012**. Approved fee reductions on applications received on or before July 15 will be applied to the entire school year. Approved fee reductions on applications received after July 15 may not apply to the entire school year, but will be prorated monthly based on when the application processing is completed. The Application for Free and Reduced-Price Meals ("National Programs Application") should be released by the federal government and available on-line at www.imsa.edu **after** June 16, 2012.

Along with the National Programs Application, you must attach documentation in support of your household's income. If sufficient documentation is not attached to your application, it will be considered incomplete and returned to you for completion.

- If you receive food stamps or TANF for your child, you only have to send verification from the Illinois Department of Children and Family Services that shows your household is receiving food stamps or TANF.
- If your household does not receive food stamps or TANF, you should attach documents (for example, pay stubs) that verify your household's "current" monthly income, which is defined as the income earned either in the month the application is submitted or in the prior month.

The Business Office will process your completed National Programs Application as quickly as possible and notify you of any action taken, so that you can appropriately adjust and submit your initial fee payment, which is due on or before Registration Day. IMSA will not utilize or disclose personal information received from this form or any attached documentation, except to determine a student's fee reduction, in accordance with Federal and State laws and regulations.

If you have any questions, please call the Business Office at (630) 907-5031 between the hours of 8:00 a.m. and 4:30 p.m., weekdays.

Our mailing address is: Illinois Mathematics and Science Academy
Attn: Business Office
1500 Sullivan Road
Aurora, Illinois 60506-1000