

Subject: ITS Project Launch Announcement - **IMSA Printer Consolidation Project**

Purpose/Description: This project's intended result is to consolidate printing devices throughout the IMSA community into several strategically located black and white high speed, high efficiency multi-function printer/copier/scanner devices. This project was initiated by a joint directive from Central Management Services (CMS) and the Governor's Office. The directive from CMS only addressed black and white devices, however this project will be also considering color printing needs for the Academy. If you would like to review the zone map developed for the consolidation plan please stop by the ITS Office. The schedule for deploying the new multi-function devices was based on the age of existing devices, issues with existing devices and potential cost savings, but is ultimately subject to ongoing budget constraints. Existing printers will be phased out or re-allocated depending on service and support availability, repair costs or institutional needs.

Launch/Start Date: **Fall of FY12**

Milestone Dates (subject to change):

- **Complete/Submit CMS "Current State" Evaluation Form: Completed**
- **Review CMS Consolidation Plan: Completed**
- **Submit IMSA Revisions to CMS Plan: Completed**
- **Printer Consolidation Plan Approval: Completed**
- **Deploy Xerox Multi-Function Device to A Wing Copy Center (Zone 16): Completed FY13**
- **Deploy Xerox Multi-Function Devices: Scheduled for FY14**
 - **Admin Copy Center (Zone 10): Scheduled for Delivery; September 27, 2013, Available for use; October 2, 2013.**
 - **IRC (Zone 3): Scheduled for delivery; September 20, 2013, Available for use; September 27, 2013.**
 - **Student Life (Zone 11): TBD**
 - **Admissions (Zone 11): TBD**
- **Review color printing needs for institution: Scheduled for FY14**
 - **Possible installation of one central high speed color multi-function device**
- **Deploy Xerox Multi-Function Devices: Scheduled for FY15**
 - **Principal's Office (Zone 15)**
 - **A Wing, location TBD (Zone 16)**
 - **CAC (Zone 17)**
- **Deploy Xerox Multi-Function Devices: Scheduled for FY16**
 - **Development Office (Zone 5)**
 - **B Wing (North Side), location TBD (Zone 6)**
 - **F Wing. location TBD (Zone 14)**
- **Deploy Xerox Multi-Function Devices: Scheduled for FY17**
 - **A Wing 2nd Floor, location TBD (Zone 1)**
 - **SIR Offices (Zone 7)**
 - **B Wing (South Side), location TBD (Zone 8)**

- **Security/Athletics, location TBD (Zone 12)**
- **E Wing, location TBD (Zone 13)**

Questions concerning this project may be directed to Ralph A. Flickinger, ITS Special Project Manager, ralph@imsa.edu, 630-907-5198.

Brought to you by the Information Technology Services (ITS) team

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