

Summer@IMSA Instructor Position Description

Hours/Schedule: This position requires 10 hours of prep for the face-to-face summer program, and 40 hours, M-F during the week of the program, 7:30am-4:00 pm.

POSITION SUMMARY: This position delivers curriculum to Summer@IMSA program participants. We are looking for teachers from these areas to deliver summer programs to their own community constituents.

Locations	Programs/ Participant Ages	# of Teachers Needed
Rock Island, IL	1. Lit & Lab: Wonder (5 th – 6 th grades) <i>June 16 – 20, 2014</i>	4
Rock Island, IL	2. Vital Signs: Biomedical Engineering (7 th – 8 th grades) <i>June 23 – 27, 2014</i>	4

ESSENTIAL DUTIES AND RESPONSIBILITIES

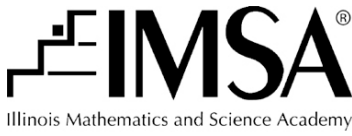
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

- Learn curricular content and activities as presented by Summer@IMSA staff.
- Assist in the organization and implementation of Summer@IMSA programs.
- Teaching students as part of the Summer@IMSA program (which runs from 8:30am - 3:00pm. Monday thru Friday).
- Engaging with other teachers in the organization of the program.
- Communicating with other staff members about programmatic needs.
- Helping to prepare all learning opportunities.
- Supervising of and collaborating with teacher assistants, when applicable.
- Constructing orders and organizing supplies for program with SSI staff.

MINIMUM QUALIFICATIONS

Minimum of a bachelor's degree in education, mathematics and/or science preferred. Consideration will be given to college juniors or seniors in a mathematics or science degree program.

- Strong content background in mathematics and/or science
- Teaching experience in late elementary and/or middle school
- Strong interpersonal and communication skills, including oral and written communication
- Ability to interact in collaborative environments, both face-to-face and virtual



APPLICATION PROCESS:

Letters of interest with all appropriate attachments listed below will be accepted through May 9, 2014. We are seeking a diverse applicant pool. Applicants should submit a letter of interest, complete and current resume to: **Illinois Mathematics and Science Academy, Attention: Steve Zant, 1500 Sullivan Road, Aurora, Illinois 60506-1000, Phone (630) 907-5879, Fax: (630)907-5945, Email: hr@imsa.edu**

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