

2015-16 STUDENT FEE INFORMATION – SOPHOMORES

IMSA's student fee structure is based on the National School Lunch & Breakfast Programs (the "National Programs"). IMSA assesses this fee on a six-tier sliding scale—\$4,590, \$3,770, \$2,960, \$2,140, \$1,320, and \$500—depending on the student's total family income and the number of family members in the household. For this fall's incoming sophomores, the annual student fee (\$4,590) will be the same for each of the three years the student attends IMSA. Reduction in the annual fee is determined each school year, as described below.

Any family that wishes to apply for a fee reduction from \$4,590 must complete the National School Programs Application for Free and Reduced-Price Meals ("National Programs Application"), the instructions for which are included in this packet. IMSA will not utilize or disclose personal information received from this form, except to determine a student's fee reduction.

If you choose to submit the National Programs Application, please complete and submit to the IMSA Office of Business and Financial Services before July 15, 2015. If you feel that your family's special circumstances merit consideration of financial aid in addition to whatever fee reduction your completed National Programs Application may qualify you for, please submit a written statement outlining these circumstances along with your application. The IMSA Office of Business and Financial Services will contact you as quickly as possible regarding the status of your student fee reduction application.

Initial Student Fee Payments

- **Due date:** On or before August 1, 2015.
- **Accepted forms of payment:** Cash, check, money order, or Visa/MasterCard
- **Student Fee Payment Form:** Complete and submit with your initial payment, regardless of the form of payment used.
- **Amount Due:** The entire yearly fee amount is due in full on or before August 1, 2015. IMSA also offers an installment payment option. If you choose the payment plan option, you must complete the **Payment Plan Application form and the Recurring Payment Form** and submit with your initial payment. A \$5.00 service fee is added to each payment made under the payment plan.

If you do not submit the *Payment Plan Application form and the Recurring Payment Form*, the entire yearly fee amount is due on or before August 1, 2015.

Initial-payments, or full-payments, by check, money order, or credit card—but not cash—may be mailed to us. Please consider postal delivery times to ensure that your payment arrives by August 1, 2015. **Cash payments may only be made in person at the IMSA Office of Business and Financial Services.** Please make your check or money order payable to "IMSA" and include the name of the student and student I.D. number on the check or money order. Office hours are 8:00 AM to 4:30 PM, weekdays.

If you have any questions about these procedures, please call **Ann Donohue** in the Office of Business and Financial Services at (630) 907- 5031.

Our mailing address is:

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Attn: Office of Business and Financial Services
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Aurora, Illinois 60506-1000