



Items Request Form from IMSA Main Building

Last Name:

First Name:

ID#:

Where was the item left (Please be specific. If left in the locker room, which locker room and what is the locker number?):

Item(s) description (Please be specific ex.: Small Black Nike Hoodie white swoosh):

Urgency of item (check one): **Need Now** **Can wait until reopen** **Not urgent**

If urgent, can item(s) be mailed (address in PowerSchool will be used for mailings)?

NOTE: We are not responsible for any loss or damages to any item(s). If a very specific location is not identified, we will not search for the item. All items that are not located or found during this time, will be placed in Student Life lost and found. Item(s) can be looked for when the main building reopens to all.