

# SITE Reference

*Please provide this form for your one (1) personal, academic, or employment references.  
Your reference should not be a relative.*

## **Applicant Information:**

Name of Applicant (please print) \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Applicant's Signature (I waive the right to see this reference.) \_\_\_\_\_

Downloaded reference. Applicant verbally waived his/her right to view this reference.

## **To be completed by reference:**

SITE – Summer Internships for Tomorrow’s Educators---provides college education and STEM majors with training, mentorship and support, feedback, and classroom opportunities to teach IMSA-created, hands-on, minds-on STEM content to students in IMSA’s summer programs. SITE interns receive training in inquiry-based teaching techniques, material preparation, classroom management, and the elements of successful informal STEM learning. SITE interns work and teach alongside IMSA high school students who are part of the ALLIES program, a STEM leadership and teacher development program for high school students.

Instructions: Please complete the following form as objectively as possible. Use the “Tab” key to navigate the fields. Upon completion, please email to SITEinterns@imsa.edu as an attachment, and put the applicant’s full name in the subject line.

Your Name	Telephone Number
Organization / Position	Email Address

1. How do you know the applicant? \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

How well do you know the applicant? (very well / well / casually) \_\_\_\_\_

2. What are some strengths and weaknesses the applicant would bring to a teaching position in an informal (summer camp) setting?  
Strengths: \_\_\_\_\_ Weaknesses: \_\_\_\_\_

3. How would you describe this applicant’s ability to learn and apply new information? \_\_\_\_\_

4. What words would you use to describe the applicant’s personality? \_\_\_\_\_

5. How does the applicant react to and work through situations that are stressful and intense? (Check one.)

Gets discouraged    Withdraws    Gets angry    Shuts down    Accepts patiently    Meets constructively    Thrives

Please explain:

---

6. How does the applicant respond to authority, i.e. receiving feedback, following directions?

---

7. If you could encourage the applicant to grow in one area, what would it be?

---

8. Do you feel this applicant could work under challenging or unpredictable circumstances? Please explain.

---

9. Please comment on the applicant's ability to inspire and motivate others.

---

Using a scale of 1 to 5 (5 = outstanding), please rate the applicant in the following areas:

Initiative: \_\_

Leadership: \_\_

Emotional Stability: \_\_

Judgment / Decision-Making: \_\_

Team Player: \_\_

Flexibility: \_\_

Organizational Skills: \_\_

Communication Skills: \_\_

Reliability: \_\_

Please check one box below.

---

- I strongly recommend this applicant.
- I recommend this applicant.
- I recommend this applicant with some reservations.
- I do not recommend this applicant.

Any additional comments:

---

Reference Signature: