

CLASS OF 2024 REGISTRATION INFORMATION

Below you will find information about essential dates and deadlines to complete your enrollment as an IMSA Admitted or Waitpooled student. You are responsible for the adherence to deadlines and completion of the items detailed in this document. We have updated this handout with the latest information available as of **May 11, 2021**. As details are updated, you will receive written notification to the email addresses and/or home mailing address listed on your application, and it will also be updated in the Orientation portal. To access the Class of 2024 Orientation portal, you will need to go to www.imsa.edu/student-life/orientation and enter **Orientation2024** as the password. From there you will be able to access the Registration portal, Important Dates Document, as well as registration for Orientation. <https://bit.ly/3elliFL>

Please note that all IMSA Staff, including Faculty are working remotely Monday through Friday from 8:00 am - 4:30 PM until further notice. During this period email is the best and fastest way to communicate.

IMSA ONLINE REGISTRATION

The following registration items are mandatory for admitted and waitpool students for the Class of 2024. This process is completed online at <https://imsa.force.com/registration/s/>.

PLACEMENT TEST REGISTRATION

Due by May 8th, 2021

To ensure access for all admitted and waitpool students, placement tests will be sent to students by mail to be completed at home. Please ensure your mailing address and phone numbers are up to date or email Vynessa Winberg ywinberg@imsa.edu to make changes by May 8th. All students must complete all sections of the online Placement Information form in order to register for placement tests. Placement testing is for all admitted and waitpool students, for placement into classes for the fall. All students are required to take tests in mathematics; world language is required if a language has been studied; and science is optional. Fine Arts courses can be selected at this time. You will need the following information to complete the online Placement Information registration form: Grades and textbooks from math courses the student has taken beginning with Algebra 1/Math 1 through to the current math course, including the name of the current math teacher. These will take approximately 1 hour to complete.

If you have any questions while completing the Placement Information form online, please contact the Principal's Office at prinoffc@imsa.edu.

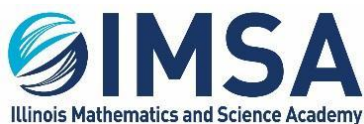
ENROLLMENT REGISTRATION FORMS

Due by May 31st, 2021

All admitted and waitpool students for the Class of 2024 must complete all required forms listed in their registration portal, prior to May 31st. A late fee of \$50.00 will be charged for any late forms. Waitpool students should not submit any payments (orientation, student fees, etc.) until they are invited to attend IMSA.

Due to the nature of IMSA's residential setting, new physical exams are required for all incoming Class of 2024 students. Physicals must be dated on or after May 1, 2021 to be valid for the 2021-2022 academic school year. Physical exams must be submitted to the School Nurse before the August move in date. Physical Exam forms can be found at this link:<https://dph.illinois.gov/sites/default/files/forms/certificate-of-child-health-examination-03032017.pdf> **Physical exam and health related questions can be emailed to** nurse@imsa.edu.

If you have any questions regarding the student enrollment registration forms, please contact Minerva Ratsamy in the Student Affairs Office at mratsamy@imsa.edu.



PLACEMENT TESTING

May 17 - June 1st, 2021

Placement testing is for all admitted and waitpool students for placement into classes for the fall. Please ensure your mailing address is correct on your application or email Vynnessa Winberg at vwinberg@imsa.edu to make changes by May 8th.

- Packets will be sent by May 17th via US Mail. Please verify receipt of your placement test by May 22nd with this Google Form: [Placement Test Receipt Verification](#) or <https://forms.gle/o2uckz71gJL1yKLUA>.
- Tests are to be completed fully, and without the use of notes, research, or answer assistance. These tests are used to place you in the classes that are best for your education. Parents and students will sign a consent form agreeing to this understanding.
- On the included scantron forms, please use a #2 pencil and fill in each answer bubble fully. Failure to do so will default answers as "incorrect".
- Tests must be completed and postmarked no later than June 1st. Please confirm the date of returning your exam responses to IMSA via US Mail using this Google form: [Placement Test Receipt Verification](#).

If you have any questions regarding placement testing, please contact the Principal's Office at prinoffc@imsa.edu.

SUMMER ORIENTATION

June 24th, June 26th, July 9th, 2021

All admitted and waitpool students for the Class of 2024 must participate in a virtual Summer Orientation session and coursework. The coursework will be made available to families in mid-June and can be completed asynchronously. There will be one live synchronous zoom session that families will be required to register for in advance. The purpose of Summer Orientation is to help students prepare for the necessary adjustments to Academy life. This experience is designed to ease the transition to the Academy for students and parent(s)/guardian(s). The cost is \$50.00 per person and is collected at the time of registration for the virtual session. Students who receive free or reduced lunch will receive a fee waiver code to enter when registering.

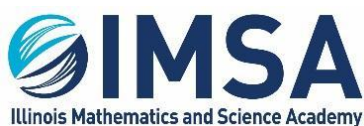
Families **must** register for one zoom synchronous session. One parent/guardian is required to complete the asynchronous coursework and attend the live zoom session. Waitpool students are required to attend a session as well but will not have to pay unless they later are admitted as an accepted student to the Academy. See below for the following dates and times:

- Thursday, June 24th 5-8pm
- Saturday, June 26th 9am-12pm
- Friday, July 9th 2-5pm

Families will also be given the option to register for an on campus experience either in the morning or afternoon. If you decide to come to campus for a tour, only one parent/guardian may accompany the student. All COVID guidelines must be followed such as wearing a mask and physical distancing. All families will be required to register in advance for the opportunity and space is limited. See below for the following dates and times:

- Friday, June 25th 9am-11:30am or 1:30pm-4pm
- Saturday, July 10th 9am-11:30am or 1:30pm-4pm
- Sunday, July 11th 1-3:30pm

If you have any questions regarding orientation, please contact Andrea Stuiber in the Student Affairs Office at astuiber@imsa.edu. Students are also invited to join the IMSA Class of 2024 Facebook group to engage in fun activities around orientation from student leaders.



STUDENT FEE PAYMENTS

Student Fee Payments due by July 15th, 2021

Fee Agreements for payment plans are due by July 15th, 2021

National Programs Applications for fee reductions are due by July 1st, 2021

With your decision letter mailing, students will receive instructions to access IMSA's student information system, Powerschool, and payment portal, MySchoolBucks, in preparation for the June invoice of student fees. All initial payments and full payments must be made online through the MySchoolBucks link in the PowerSchool parent/guardian account, upon receipt of the June invoice or by the payment deadline of July 15th, 2021. Please note that this deadline only applies to admitted students. Waitpool students will not be invoiced a Student/Class fee until enrollment is offered and then will need to make payment.

Class of 2024, IMSA's student fee structure is based on the National School Lunch & Breakfast Programs (the "National Programs"). IMSA assesses this fee on a six-tier sliding scale—\$5,300, \$4,350, \$3,390, \$2,455, \$1,500, and \$545—depending on the student's total family income and the number of family members in the household. The annual student fee (\$5,300) will be the same for each of the three years the student attends IMSA. Reduction in the annual fee is determined each school year, as described below.

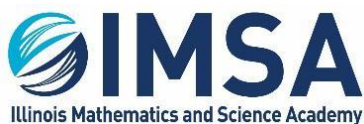
Any family that wishes to apply for a student fee reduction must complete the [National School Programs Application](#) for Free and Reduced-Price Meals (<https://www.imsa.edu/22-nationalschoollunchapplication/>). IMSA will not utilize or disclose personal information received from this form, except to determine a student's fee reduction. If you choose to submit the National Programs Application, please complete and submit to the IMSA Office of Business and Financial Services before July 1st, 2021. If you feel that your family's special circumstances merit consideration of financial aid in addition to whatever fee reduction your completed National Programs Application may qualify you for, please submit a written statement outlining these circumstances along with your application. The IMSA Office of Business and Financial Services will contact you as quickly as possible regarding the status of your student fee reduction application.

Student Fee Payments

- Due date: All initial-payments, or full-payments, must be made online through the MySchoolBucks link in your [PowerSchool](#) parent/guardian account on or before July 15th, 2021.
- Amount Due: The entire yearly fee amount is due in full, on or before July 15th, 2021.
- IMSA also offers an installment payment plan option. If you choose the payment plan option the one time non-refundable \$50.00 Payment Plan fee will also need to be paid on your Student's account once the first partial payment is received. Plus you will need to submit the "2021-2022 Financial Responsibility Agreement" to OBFS. While you will be emailed the Financial Responsibility Agreement form you may also access it here <https://www.imsa.edu/22-student-fee-information-sophomores/>
- Accepted forms of online payment: Electronic-check, electronic-savings withdrawal, or credit card.
- Online payment access – Class of 2024 families will receive an email notification of invoicing information in mid-June, 2021.

All initial-payments, or full-payments, must be made online through the MySchoolBucks link in the PowerSchool parent/guardian account, upon the date of invoice through July 15, 2021. If you do not pay the \$50.00 Payment Plan Fee, the entire yearly fee amount is due on or before July 15, 2021.

If you have any questions about these procedures, please contact the Office of Business and Financial Services (OBFS) at busofc@imsa.edu or 630-907-5031.



EXCEL PROGRAM (SELECTED STUDENTS ONLY)

Sunday, July 11 – Friday, July 30th, 2021

If an admitted student is selected to participate in the EXCEL program, it is a MANDATORY, three-week summer academic experience prior to enrolling at the Academy. EXCEL is designed to improve a student's academic skills in math, science and English. Students are selected in part, based on placement test results. Self-nomination to EXCEL is not permitted. Notifications for those selected to participate in EXCEL will be released mid-June, as well as confirmation that the program will be conducted on-campus at IMSA.

If you have any questions regarding EXCEL, please contact: Dr. Anita White at awhite@imsa.edu.

CLASSES BEGIN

Move In: August 19th, 2021

Classes Begin: Monday, August 23rd, 2021

IMSA is committed to protecting our community and the community beyond our campus during the COVID-19 pandemic, while also maintaining our pursuit of a robust educational program. At this time, we do not know when we will return to face-to-face instruction in our residential learning environment. Please visit our [COVID-19 website](#) at imsa.edu for additional resources and information as the situation continues to change rapidly.

All enrolled students for the Class of 2024 should plan to begin Move-in on August 19th. Students will move into residential halls and participate in orientation and welcome programs before the first day of classes on August 23rd. Additional details regarding move-in will be communicated by the Student Affairs Office later in the summer.

If you have any questions regarding Move-In, please contact Minerva Ratsamy in the Student Affairs Office at mratsamy@imsa.edu. For questions about the first day of academic classes, please contact the Principal's Office at prinoffc@imsa.edu.