



Student Affairs

July 2021 Newsletter

Student Attendance (630)907-5029 / attendance@imsa.edu

Student Affairs (630)907-5009 / mratsamy@imsa.edu

ITS Helpdesk (630)907-5995 / helpdesk@imsa.edu

IMPORTANT REMINDER TO STUDENTS: Use your IMSA email address for any and all IMSA purposes. Using another email address will delay your communication and may cause confusion.

IMSA 2021-2022 STUDENT PARENT HANDBOOK

RETURN TO LEARN AND WORK PLAN

SERVICE HOURS INFORMATION

ITS COMPUTER INFORMATION

STUDENT FEES INFORMATION



Students will be receiving an email invitation from IMSA to complete a Health and Safety training course in Canvas (IMSA's learning management system). The course must be completed in full including all documents signed and submitted by the end of day on Monday, August 16. This is a requirement for all students to move in. The invitation will come via email from "IMSA Canvas Notification". Please see the guidance document [here](#) for further assistance with accessing the training course and navigating in Canvas. Should you have any questions accessing or navigating within the Canvas platform, please contact Dr. Rich Schultz, LMS Administrator, rschultz@imsa.edu.

IMPORTANT DATES

- August 18 - Student Leaders Move In

- August 19 - **Sophomore Move In (1PM - 3PM)**
- August 20 - **Junior Move In (1PM - 3PM) (Soph and JR ID and Yearbook photo taken on this day)**
- August 21 - **Senior Move In (10AM - 11:30AM) (Senior ID photo taken on this day)**
- August 23 - Convocation
- August 24 - First Day of Classes
- September 6 - Labor Day (Academy Closed)
- September 7 - Classes Convene

IDs MUST BE WORN ON A LANYARD AT ALL TIMES.

August 5, 2021 Student Parent Q&A



August 9, 2021 Student Parent Q&A



IMPORTANT: ON MOVE IN DAY

When you arrive, please drive to the west parking lot of IMSA, the parking lot closest to the soccer fields, during the designated move-in time frame.

Each car will be greeted by IMSA staff, directed to a parking space.

Students will leave the vehicle and walk to the white tent near the tennis courts to either drop off proof of a previous negative COVID-19 test, proof of a positive COVID test in the past 90 days, or receive a rapid COVID-19 test by IMSA nursing staff.

We highly recommend students receive a COVID-19 test prior to coming to IMSA. This will significantly reduce the amount of time needed for student testing and expedite the move-in process.

Covid-19 testing can be scheduled at your local pharmacy, convenient care, medical provider's office, or IDPH testing site. The test should be done 48-72 hours before move-in. You will need to bring a copy of the results with you to move in to give to the health office staff.

We will accept PCR, NAAT, or Rapid Antigen Covid-19 tests. The PCR and NAAT tests take longer for results. When scheduling, make sure the test you are registering for will give you results before the move-in date.

Self-administered, at-home test kits, will not be accepted. We must have a lab report of the test results.

The student may submit documentation of a positive Covid-19 test in the past 90 days, if they are at least 10 days past diagnosis, with no fever for 24 hours. This student will be exempt from Covid-19 testing and quarantining for 90 days after the positive test results if they do not show any symptoms of Covid-19. The date of the positive test must be on or after May 23, 2021.

A student who did not have a Covid-19 test at home before coming to campus, have not had a positive Covid-19 test in the past 90 days, or do not have written proof of either of the above, will need to have a rapid Covid-19 antigen test when they arrive at campus. This process takes a minimum of 15 minutes after checking in with the health office. Please plan accordingly for arrival to allow extra time.

At the same time, IMSA staff will go to each vehicle in the west parking lot to complete temperature checks of those who have come to assist the student with move-in.

Once both the student and any visitors have completed testing or temperature checks, respectively, the student will receive a card verifying this step has been completed.

The student and their parent/guardian will proceed to the west gym to complete the check-in process. The process will include the following stations:

Registration/Check-In table

Obligations table (if needed)

Business Office table

Please pay any unpaid fees online before arrival. Otherwise, unpaid fees will need to be paid at this point in time. Payments can be made online, through the MySchoolBucks link in the parents PowerSchool portal. Login to [PowerSchool](#), to check if payments are completed.

IT table (if needed)

Students who need to pick up loaner equipment for the 2021-2022 academic year can pick up the equipment here.

Students who have any IT equipment, e.g. MiFis, loaner computers, accessories, etc. that need to be returned from last academic year can also turn in that equipment here.

Proof of Residency table (Principal's Office)

ID picture station

Final clearance table

At the final clearance table, the student will be given a final clearance card and will be directed to get back into their vehicle and go to the Security officer in the east parking lot who will direct the vehicle to the residence hall. Once the family is directed to a parking space near the assigned residence hall, they will be directed by either an IMSA staff member or move-in volunteer to enter into the residence hall and will be given a cart, as available, to start moving in their belongings.

Once inside the residence hall, students will be checked into their individual wings and will be given a Room Condition Card to complete. Both the student and parent/guardian must sign the Room Condition Card and return it to the staff in the hall common area, where the staff member will trade the Room Condition Card for the student's keys/fob. Moving into individual student rooms will commence. Please note: Only the student and one parent/guardian/helper will be allowed into the residence hall and in the student room at any given time. This is to ensure that occupancy limits are not exceeded and all health and safety guidelines are adhered to.

We ask that families be considerate of one another and the time allowed in the room, as there is only a 2 hour time limit for all students to complete their move into the halls. Decorating and putting items away can take place at the student's leisure. The focus is to bring items into the room during this time.

Parents will participate in a required meeting after move-in and should plan to depart campus afterwards. After the meeting, parents/guardians/helpers depart campus.

STUDENT ROOM INFORMATION AND SUGGESTED SUPPLY LIST

Suggested Supply List: <https://www.imsa.edu/wp-content/uploads/2019/04/SUGGESTED-SUPPLY-LIST-1.pdf>

Room Dimensions: <https://www.imsa.edu/wp-content/uploads/2020/10/standardroomIMSS.pdf>

Standard Room Arrangement: https://www.imsa.edu/wp-content/uploads/2020/10/standard_room_arrangementsimsa.pdf

Housing Assignments

All students and parents/guardians are now able to check their PowerSchool accounts to see hall, wing, room, Resident Counselor (RC), and roommate information. Students, please feel free to reach out to your roommate to organize and discuss who is bringing what into the room for next year.

Before & After



HEALTH SERVICES

COVID TESTING FOR MOVE-IN

Shield Saliva testing is free to the public, in partnership with IDPH. Walk-in testing is available at all sites. To register for an appointment please visit <https://shieldilportal.pointnclick.com> and use Agency Code: df5brbrj

Students must submit proof of a negative Covid-19 test, proof of a positive Covid-19 test in the 90 days prior to move-in, or receive a rapid Covid-19 test by IMSA nursing staff to be cleared to move into the halls.

1. We highly recommend students receive a COVID-19 test prior to coming to IMSA. This will significantly reduce the amount of time needed for student testing and expedite the move-in process.
 - i. Covid-19 testing can be scheduled at your local pharmacy, convenient care, medical provider's office, or IDPH testing site. The test should be done 48-72 hours before move-in. You will need to bring a copy of the results with you to move in to give to the health office staff.
 - ii. We will accept PCR, NAAT, or Rapid Antigen Covid-19 tests. The PCR and NAAT tests take longer for results. When scheduling, make sure the test you are registering for will give you results before the move-in date.
 - iii. Self-administered, at-home test kits, will not be accepted. We must have a lab report of the test results.
 1. The student may submit documentation of a positive Covid-19 test in the past 90 days, if they are at least 10 days past diagnosis, with no fever for 24 hours. This student will be exempt from Covid-19 testing and quarantining for 90 days after the positive test results if they do not show any symptoms of Covid-19. The date of the positive test must be on or after May 23, 2021.
 2. A student who did not have a Covid-19 test at home before coming to campus, have not had a positive Covid-19 test in the past 90 days, or do not have written proof of either of the above, will need to have a rapid Covid-19 antigen test when they arrive at campus. This process takes a minimum of 15 minutes after checking in with the health office. Please plan accordingly for arrival to allow extra time.
 3. A student who did not have a Covid-19 test at home before coming to campus, have not had a positive Covid-19 test in the past 90 days, or do not have written proof of either of the above, will need to have a rapid Covid-19 antigen test when they arrive at campus. This process takes a minimum of 15 minutes after checking in with the health office. Please plan accordingly for arrival to allow extra time.

Covid-19 Vaccine Cards

If you are fully vaccinated for Covid-19, and have not already sent the documentation, please submit a copy of your Covid vaccine card and your T-Shirt size to nurse@imsa.edu. We will be placing the order for these T-shirts soon.

Sports Physicals

If you are playing a fall sport, a valid sports physical must be on file with the health office prior to the first day of practice. These forms can be emailed to nurse@imsa.edu or brought to the mandatory sports meeting on Sunday, August 22 at 3 pm in IN2. Spring sport athletes should submit a sports physical before Jan 10, 2022. All athletes will need a clearance card to be able to practice. Sophomores can use the physical for admission in replace of a sports physical.

PowerSchool Status

PowerSchool is up to date for all health forms collected as of 8/11/21. Please take a moment to look to see if you are missing anything. If your screen indicated that, you are incomplete or have no forms submitted, please take care of this ASAP. If you feel this is an error and you have already submitted the forms, please send the forms again to nurse@imsa.edu. You will not be cleared to move into the halls until all of your records have been submitted.

- Sophomores need to submit a physical dated on or after May 1, 2021, with a complete immunization record.
- Juniors have no specific requirements. However, there are a handful of students with missing documentation.
- Seniors need to submit proof of a meningitis vaccine after the age of 16 years.

Medications

All students taking medications to control mood and behavior, known as psychotherapeutic medications, need to complete the medication authorization form and submit the medication and the completed form to the health office at move-in. Practice dictates that all students who are taking prescription psychotherapeutic and/or central nervous system stimulant medications must notify the nurse. These medications are kept in the Health Office and administered by the registered nurses on staff or adult designees. Completion of the Psychotherapeutic Prescription Medication Agreement Form is required at the start of treatment and each school year. This form can be found on the IMSA website under Health Services. The form is to be resubmitted anytime there is a change in medication or dosage. A physician, parent, and student signature are required. Failure to disclose information regarding medication or issues surrounding an illness will be referred for disciplinary action. We prefer the use of pill packets to limit the number of times the medications are touched. If you are not able to get the pill packets, please bring 3 empty bottles with a label from the pharmacy for each prescription. The pharmacy will provide these free of charge.

All health forms, physicals, immunizations and physicians orders may be emailed to: nurse@imsa.edu or faxed to: 630/907-5938, **prior to August 1, 2021.** You will be contacted if we need any additional information.

Thank you
Nurse Angie

Meningococcal Vaccine (MCV4) Form

Certificate of Child Health Examination form (school physical) Page 1

Certificate of Child Health Examination form (school physical) Page 2

Psychotherapeutic Prescription Medication Agreement

PAC UPDATES

PAC MEETING:

Join us for the **first Parent Association Council (PAC) meeting of the school year on [August 14 from 9 AM to 10:30 AM](#)** held via Zoom. Meet the PAC board members and committee chairs. Find out about upcoming events and how you can get involved. We will have guest speakers from IMSA, including Dr. Evan Glazer, Dr. Comfort Akwaji-Anderson, and Katie Berger, giving updates and answering questions. We will be sharing helpful tips as you prepare to move your child into IMSA this school year.

The call-in information for the PAC meeting on Saturday, August 14 at 9 AM is:

Join Zoom Meeting

<https://imsa.zoom.us/j/99220843750>

ASK YOUR QUESTIONS:

[Fill out this form](#) if you have any questions about the PAC, moving your child into IMSA or questions about being a parent of an IMSA student. We will answer some of the questions during the meeting.

VOLUNTEER OPPORTUNITIES WITH THE PAC:

We need you! The PAC is only as good as its volunteers. Our committee chairs have been working hard to plan some wonderful events and activities for the school year. Let us know where you would like to help out by [filling out this form](#).

REGIONAL PICNICS:

Don't forget to join us for the regional picnics taking place. You may attend one, two or all of the picnics. They are a great way to reconnect or meet fellow IMSA families. Bring your own food, drinks, blankets and chairs. View the [different regions and the contact information for the Regional Representatives here](#) The dates for the remaining picnics are:

- 8/14 from 11:00 AM to 1:00 PM: Region 5 - Eckert's Orchard, 951 South Green Mount Road, Belleville, IL 62220
- 8/14 from 1:00 PM to 3:00 PM: Region 1 - Rock Cut SP Lion Cub Shelter, 7318 Harlem Rd, Loves Park IL 61111
- 8/15 from 3:00 PM to 6:00 PM: Region 7 - Pottawatomie Park, 8 North Avenue, St. Charles, IL 60174
- 8/15 from 3:00 PM to 6:00 PM: Region 9 - McDowell Grove, 4s500 Raymond Drive, Naperville, IL 60563

DOWNSTATE BUS:

The PAC organizes a bus for families who would like to use the service to transport their students from and/or to IMSA on the extended weekends. The pre-registration survey will be distributed on August 23rd through August 31st to determine interest, cost, and bus capacity. The annual registration survey will be distributed from September 6th through September 20th to collect payments from participating families. For additional information, please contact imsapacbus@gmail.com.

CALENDAR OF EVENTS:

Check out our [calendar of events](#) (it will be continuously updated as new events and meetings are added).

Add these PAC meeting dates to your calendar:

- Saturday, September 18, 2021 at 8 AM (Parent Day)
- Saturday, October 23, 2021 at 10 AM
- Saturday, November 13, 2021 at 10 AM
- Saturday, December 11, 2021 at 10 AM
- Saturday, January 22, 2022 at 10 AM
- Saturday, February 5, 2022 at 8 AM (Parent Day)
- Saturday, March 12, 2022 at 10 AM
- Saturday, April 23, 2022 time TBD (College Day)
- Saturday, May 21, 2022 at 10 AM

PAC RESOURCES:

- [PAC webpage](#)
- [PAC contact list](#)
- [PAC-official parents' Facebook group](#)
- [PAC calendar of events](#)

Email TheIMSAPAC@gmail.com if you have any questions.

imsa.edu

