

CLASS OF 2025 REQUIRED ENROLLMENT INFORMATION

Below you will find information about essential dates and deadlines to complete your enrollment as an Admitted or Waitpooled student. To maintain your status, you are responsible for the adherence to deadlines and completion of the items detailed in this document. We have updated this handout with the latest information available as of **April 14, 2022**. If any changes are made, you will receive written notification to the email addresses and/or home mailing address listed on your application, and it will also be updated in the Orientation portal.

ONLINE STUDENT PORTAL

To ensure ease of access, students and parents are encouraged to utilize our online student portal. To access the Class of 2025 Orientation portal, you will need to go to www.imsa.edu/student-life/orientation and enter **Orientation2025** as the password. From there you will be able to find links to all required steps below as well as important updates.

CONFIRM YOUR DECISION

Due by May 8th, 2022

All students must log in to the application portal (<https://imsa.force.com/IMSAapp/s/>) “Check Application Status” page to officially respond to their decision along with a seat deposit of \$250 for Admitted students. Waitpool students will not be asked for a seat deposit until they have been invited to join the Class of 2025 as an Admitted student. ALL Admitted and Waitpool students must complete the other required steps below in order to maintain their status. Students are also welcome to an online Q&A session May 7th 3:00 pm-5:00 pm co-hosted with our Parent Association Council, PAC. You will be able to get your questions answered from Parents and students from your area. The Zoom link can be found in your Orientation Portal.

If you have any questions regarding the admissions decision process, please contact the Office of Admissions at admissions@imsa.edu.

PLACEMENT TESTING

TEST REGISTRATION

Due by May 8th, 2022

Placement testing is for all admitted and waitpool students, for placement into classes for the fall. All students are required to take tests in Mathematics; World Language is required if a language has been studied; and Science is optional. All placement tests will take place either on IMSA’s Campus or at a downstate location in Litchfield. You will receive an exam site communication from the Principal’s office noting your assigned location, which will include testing time and departure instructions. If you have any questions about your assigned location, you may email prinoffc@imsa.edu.

You will need the following information to complete the online Placement Information registration form: Grades and textbooks from Math courses the student has taken beginning with Algebra 1/Math 1 through to the current Math course, including the name of the current Math teacher. Fine Arts courses can be selected at this time. These will take approximately 1 hour to complete.

Placement Registration form: https://imsa.az1.qualtrics.com/jfe/form/SV_efGRI7ZAS12Bz14



PLACEMENT TESTING DAYS

May 13th at Litchfield, IL or May 20th at IMSA, Aurora II

Placement testing is for all admitted and waitpool students for placement into classes for the Fall 2022. You will be required to have a picture ID in hand for check-in. We recommend that you bring a minimum of three, #2 pencils. Calculators will be allowed for portions of selected exams; however, proctors will announce when a calculator can and can not be used.

Placement Testing Day check-in will be 8:00am-9:00am and exams will begin promptly at 9:00am. Departures will be dependent upon the pre-selected exams. Parents will not be allowed to accompany students to the testing area. Due to restrictions, lunch will not be provided on site, but please feel free to bring your own snacks and lunch, which must remain in your bag until the designated lunch time.

If you have any questions regarding placement testing, please contact the Principal's Office at prinoffc@imsa.edu.

ANNUAL REGISTRATION FORMS

Due by May 31st, 2022

All admitted and waitpool students for the Class of 2025 must complete all required forms listed in their registration portal, prior to May 31st. A late fee of \$50.00 will be charged for any late forms. Waitpool students should not submit any payments (orientation, student fees, etc.) until they are invited to attend IMSA. The link for the registration forms is available in the Orientation Portal. From there, you will login using your Powerschool account. Your Access ID and password have been sent to you by mail with your decision letter along with instructions on how to log in.

If you have any questions regarding the student enrollment registration forms, please contact Minerva Ratsamy in the Student Affairs Office at mratsamy@imsa.edu.

SUMMER ORIENTATION

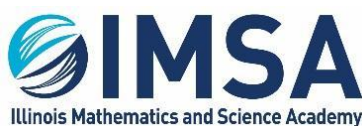
June 18th, June 19th, June 26th, 2022

All admitted and waitpool students for the Class of 2025 must participate in a Summer Orientation session. The purpose of Summer Orientation is to help students prepare for the necessary adjustments to Academy life. This will be an in-person experience and is designed to ease the transition to the Academy for students and parent(s)/guardian(s). The cost is \$60.00 per person and is collected at the time of registration. Students who receive free or reduced lunch will receive a fee waiver code to enter when registering. Waitpool students are required to attend a session as well but will not have to pay unless they later are admitted as an accepted student to the Academy.

Families **must** register for one in-person session. Sessions will last all day. **To follow COVID procedures, we can only accommodate the accepted student and one parent/guardian.** All COVID guidelines must be followed such as wearing a mask and physical distancing. See below for the following dates and times:

- Accepted Students:
 - Saturday, June 18th
 - Sunday, June 19th
- Waitpool Students:
 - Sunday, June 26th

If you have any questions regarding orientation, please contact Carley VanOverberghe in the Student Affairs Office at cvanoverberghe@imsa.edu. Students are also invited to join the IMSA Class of 2025 Facebook group.



EXCEL PROGRAM (SELECTED STUDENTS ONLY)

Sunday, July 10 – Friday, July 29th, 2022

If an admitted student is selected to participate in the EXCEL program, it is a MANDATORY, three-week summer academic experience prior to enrolling at the Academy. EXCEL is designed to improve a student's academic skills in math, science and English. Students are selected in part, based on placement test results. Self-nomination to EXCEL is not permitted. Notifications for those selected to participate in EXCEL will be released by mid-June, as well as confirmation that the program will be conducted on-campus at IMSA.

If you have any questions regarding EXCEL, please contact: Dr. Anita White at awhite@imsa.edu

STUDENT FEE PAYMENTS

National Programs Applications for fee reductions are due by Jul 15, 2022

Student Fee Payments and Fee Agreements for payment plans due by Aug 1, 2022

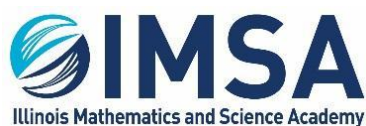
With your decision letter mailing, students will receive instructions to access IMSA's student information system, Powerschool, and payment portal, MySchoolBucks, in preparation for the June invoice of student fees. All initial payments and full payments must be made online through the MySchoolBucks link in the PowerSchool parent/guardian account, upon receipt of the June invoice or by the payment deadline of August 1, 2022. Please note that this deadline only applies to admitted students. Waitpool students will not be invoiced a Student/Class fee until enrollment is offered and then will need to make payment.

Class of 2025, IMSA's student fee structure is based on the National School Lunch & Breakfast Programs (the "National Programs"). IMSA assesses this fee on a six-tier sliding scale—\$5,830, \$4,785, \$3,620, \$2,622, \$1,572, and \$571—depending on the student's total family income and the number of family members in the household. The annual student fee (\$5830) will be the same for each of the three years the student attends IMSA. Reduction in the annual fee is determined each school year, as described below.

Any family that wishes to apply for a student fee reduction must complete the [National School Programs Application](#). IMSA will not utilize or disclose personal information received from this form, except to determine a student's fee reduction. If you choose to submit the National Programs Application, please complete and submit to the IMSA Office of Business and Financial Services (OBFS) before July 15th, 2022. If you feel that your family's special circumstances merit consideration of financial aid in addition to whatever fee reduction your completed National Programs Application may qualify you for, please submit a written statement outlining these circumstances along with your application. The IMSA Office of Business and Financial Services will contact you as quickly as possible regarding the status of your student fee reduction application.

Student Fee Payments

- To access all information about student fees and access forms visit: imsa.edu/fees
- Due date: All initial-payments, or full-payments, must be made online through the MySchoolBucks link in your [PowerSchool](#) parent/guardian account on or before August 1, 2022.
- Amount Due: The entire yearly fee amount is due in full, on or before August 1, 2022.
- Payment Plans: IMSA also offers an installment payment plan option. If you choose the payment plan option the one time non-refundable \$50.00 Payment Plan fee will also need to be paid on your Student's account once the first partial payment is received. Plus you will need to submit the "2022-2023 Financial Responsibility Agreement" to OBFS. While you will be emailed the Financial Responsibility Agreement form you may also access it online as well.
- Accepted forms of online payment: Electronic-check, electronic-savings withdrawal, or credit card.
- Online payment access: Class of 2025 families will receive an email notification of invoicing information in late-June, 2022.



All initial-payments, or full-payments, must be made online through the MySchoolBucks link in the PowerSchool parent/guardian account, upon the date of invoice through August 1, 2022. If you do not pay the \$50.00 Payment Plan Fee, the entire yearly fee amount is due on or before August 1, 2022.

If you have any questions about these procedures, please contact the Office of Business and Financial Services (OBFS) at busofc@imsa.edu or 630-907-5031.

PHYSICAL/HEALTH EXAMS

Due by August 1st, 2022

Due to the nature of IMSA's residential setting, new physical exams are required for all incoming Class of 2025 students. **Physicals must be dated on or after May 15, 2022** to be valid for the 2022-2023 academic school year. Physical exams must be submitted to the School Nurse by August 1, 2022. Physical Exam forms can be found at this link: [State of Illinois Certificate of Child Health Examination](#). Please complete and sign the health history on the top 1/3 of the second page before submitting the form via email to nurse@imsa.edu. IHSA sports forms will not be accepted.

Physical exam and health related questions can be emailed to nurse@imsa.edu.

MOVE IN

August 18th, 2022

IMSA is committed to protecting our community and the community beyond our campus during the COVID-19 pandemic, while also maintaining our pursuit of a robust educational program. Specifics about Move-in procedures will be communicated on a future date, before the scheduled Move-in date.

All enrolled students for the Class of 2025 should plan to Move-in on August 18th. Students will move into residential halls and participate in orientation and welcome programs before the first day of classes on August 22nd. Additional details regarding move-in will be communicated by the Student Affairs Office later in the summer.

If you have any questions regarding Move-In, please contact Minerva Ratsamy in the Student Affairs Office at mratsamy@imsa.edu.

TRANSFER OF RECORDS

Monday, August 22nd, 2022

An official transcript from your pre-IMSA institution is required to fully complete enrollment at IMSA. Student transfers and transcripts need to be sent to IMSA prior to the first day of class. A records transfer consent form must be sent to your home school prior to the end of the 2021-2022 school year to ensure records arrive in time. This form can be found in your orientation portal or on the Registrar page of the IMSA website. Note that some schools require that records be requested directly by a school official, so please let us know if we need to contact your student's home school for their records.

For questions about transferring student transcripts, please contact the Registrar's Office at registrar@imsa.edu.

CONVOCATION

Monday, August 22nd, 2022

Convocation is the official start to the new school year. Formal dress is required for this student event. This tradition expresses the spirit of a dynamic, learning community by establishing a formal celebration which sets the tone for the upcoming year. The morning will be followed by a Community Picnic and the official start of academic classes on Tuesday, August 23rd.