



630.907.5000 . 1500 SULLIVAN ROAD, AURORA, IL 60506-1000 . [IMSA.EDU](http://imsa.edu)

April 14, 2022

Dear Prospective Student,

Thank you for taking the IMSA Mathematics Department Placement Test for 2022-23!

If you have pertinent information *beyond what has already been submitted in the online Mathematics Placement Information form*, (summer '22 course work, for example), you must submit the information in writing to the mathematics placement coordinator **no later than June 8, 2022**.

Students planning on taking a course over the summer must notify the math department of the intention, including:

- the name of the institution
- syllabus
- course title
- hours of class meeting time
- text used
- instructor name, email and/or phone number.

Courses taken of which we are not pre-notified may not be considered in placement decisions. Upon completion of a summer course, an official transcript must be sent directly to the mathematics placement coordinator. Please note that the successful completion of summer courses will not necessarily change a student's initial placement, as summer courses are not always sufficient substitutes for an IMSA core course. You may also be asked to take an IMSA proficiency test on relevant course material upon your arrival to campus in August. While the mathematics department reserves the right to deny changes to the original placement, every effort will be made to most appropriately place each student to optimize both challenge and success in mathematics at IMSA.

If you have further questions, please send an e-mail to krouse@imsa.edu. During the summer, faculty do not keep regular office hours, so you may not receive a reply right away, but all inquiries will be acknowledged. Thank you.

Sincerely,

Janice L. Krouse, Ed.D.

Mathematics Placement Coordinator/ Mathematics Faculty