

Student Affairs

# September 1, 2022 Newsletter

Student Attendance (630)907-5029 / [attendance@imsa.edu](mailto:attendance@imsa.edu)

Student Affairs (630)907-5009 / [mratsamy@imsa.edu](mailto:mratsamy@imsa.edu)

ITS Helpdesk (630)907-5995 / [helpdesk@imsa.edu](mailto:helpdesk@imsa.edu)

[2022 - 2023 Student Parent Handbook](#)

[2022-2023 ACADEMIC CALENDAR](#)

[Who Do I Contact if...](#)

## IMPORTANT DATES

- September 5 - Labor Day - Academy closed  
*(not a mandatory weekend for students to go home but can go home if they would like)*
- September 6 - Classes Convened
- September 10 - PAC Meeting
- September 17 - Parent Day
- September 19 - 23 - Mental Health Initiative Week
- September 30 - Homecoming Soccer Game
- October 1 - Homecoming Dance
- October 6 - Extended Weekend - Classes end at 1:55pm - Residence Halls close at 5pm
- October 10 - Halls open at 3pm
- October 11 - Classes Convened
- October 14 - 1st Quarter Ends

## HELPFUL LINKS

- [Parent/Guardian Travel Information Form](#) (if parent/guardian is traveling out of the country and not available, who is the emergency contact?)
- [Athletics](#)
- [Student Fees](#)
- [LEAD \(Leadership Education\)](#)
- [Service Learning](#)
- [Food Service](#)

### Cafeteria Hours

*Dining room closes 30 minutes after each meal service ends.*

**Monday-Friday**

Breakfast 7:00am-8:30am

Grab n Go 7:00am-9:00am

Lunch 11:00am-1:00pm  
Dinner 5:00pm-7:15pm  
**Saturday – Sunday**  
Brunch: 11:00am-1:00pm  
Dinner: 5:00pm-6:30pm

- [Academic Support](#)
- [Counseling Service](#) (Student Support, Mental Health Days, Navigation)
- [School Registrar](#) (transcripts, good student insurance forms, academic records)
- [CAC](#) (College and Academic Counseling, Academic Class)
- [Campus Resources](#) (PowerSchool, CANVAS, Naviance, Student Computing Support)

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## SECURITY: [ILLINOIS SCHOOL SAFETY DRILL ACT](#)

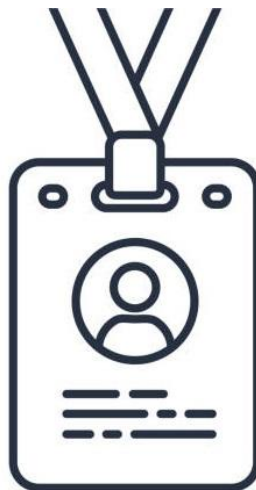
Please review the Illinois School Safety Drill Act and have a discussion with your student.

### IMSA PARENT IDs

**GREAT NEWS!** If you have an IMSA parent ID from last year and your student still lives in the same residence hall you DO NOT need a new IMSA parent ID however **if you were issued an ID this past weekend you must visit the security desk one last time to ensure we captured and validated correct information.** Parent ID shows the parent's photo, student's name, student's ID#, residence hall and the student graduation year.

IMSA parent IDs can now be requested by an IMSA parent/legal guardian at the security desk in the main building. A valid driver's license or state ID is required.

**Why get an IMSA parent ID?** To avoid having to park, walk into the main building to request a visitor's pass each and every time you come on campus to sign your student out. Having and wearing your parent ID when you are on campus eliminates this step. With your parent ID you are able to go straight into the residence hall to sign your student out. Reminder that on school days, including I days (usually on Wednesdays) between 7:30am and 3:30pm you must sign your student out in the main building attendance office. **If student's are missing any class time due to appointments or being home for any reason, you must call the attendance office (630)907-5029 or email [attendance@imsa.edu](mailto:attendance@imsa.edu) 24-48 hours in advance to report their absence. Absences reported after will be unexcused.**



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## Are you taking your student home for the weekend?

Starting this Friday, September 2nd after all academic classes are complete you will no longer need special permission to take your student home for weekends.

### NO IMSA PARENT ID:

- Park in the west lot, walk into the main building and check in at the security desk (bring a valid driver's license or state ID)
- At the security desk ask to receive your IMSA parent ID if you can not get an IMSA parent ID you will receive a visitor's pass (**Your IMSA parent ID or visitor's pass must be worn and visible at all times while on IMSA campus**)
- After you receive your IMSA parent ID or visitor's pass you can proceed to your students residence hall to

sign them out in the RC office (RC will check your IMSA parent ID or visitor's pass)

- You can now go home!
- The student can sign themselves back in when they return to campus

#### **WITH IMSA PARENT ID:**

- Park to walk to your student's residence hall **Your IMSA parent ID must be worn and visible at all times while on IMSA campus)**
- RC will check your IMSA parent ID so that you can sign your student out
- You can go home now!
- The student can sign themselves back in when they return to campus

### **2022-2023 Illinois Mathematics and Science Academy Student Parent Handbook | 27- 28 Off-Campus Guests/Visitors**

#### **Guests may be in the hall commons:**

Monday-Thursday 3:00 p.m. - 9:45 p.m.

Friday 3:00 p.m. - 10:45 p.m.

Saturday 10:00 a.m. - 10:45 p.m.

Sunday 10:00 a.m. - 9:45 p.m.

All visitors must sign in at the office in the student's residence hall. **All guests must wear an Academy issued ID badge at all times while in the residence halls. Off campus guests including parents are not allowed in student rooms. Parents are able to enter into the wings/rooms of their student(s) during move-in and move-out only. The resident counselor may make exceptions, i.e. student illness. IMSA reserves the right to make changes to this guideline for health, safety and/or security reasons.** Guests must be accompanied by the IMSA student at all times. Visitors are expected to observe school rules and guidelines at all times. Students serving as hosts are responsible for the actions of their guests in the hall and elsewhere on campus and will be subject to the same disciplinary consequences as though they themselves were engaged in the misconduct. For example, should a guest damage school property, and the Academy is unable to collect payment, the student hosting the guest will be billed accordingly.

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## **IMSA: Attendance Expectation Overview**

Dear IMSA Students and Families:

Happy New School Year! IMSA is committed to the philosophy that every student must attend school on a regular basis and be on time for classes to ensure academic progress. As we begin our Fall semester, here is an overview of how our attendance system works at IMSA, and the full details can be found on pages 20-24 of the 2022-2023 Student-Parent Handbook.

Attendance operates on a points system:

- **1 point:** unexcused tardy, from the start of class up to 4 minutes late.
- **2 points:** unexcused tardy, from 5 minutes until halfway through class.
- **3 points:** unexcused absence, missing more than half of the class.

Responses to Point Accumulation:

- **6-8 points:** the student and family will receive a notice letter and a meeting will be scheduled for the student with a Principal's Office designee to provide a supportive check-in and develop a proactive plan to help the student.
- **9-11 points:** the student and family will receive a second notice and the student will be scheduled to meet with the Dean of Student Support and Equity. The Dean may assign the student action items in response to the absences.
- **12 points:** once a student initially reaches or surpasses 12 points, a final warning letter will be sent to the student and family and the student will be scheduled for a meeting with the Dean of Student Support and Equity. Action items may be assigned by the Dean, and failure to comply will result in removal from the class with a failing grade (WF). Students reaching 12 or more points are also ineligible for involvement in any programming (athletics, clubs, etc.) for one week.
- **After Final Warning:** a student who accumulates additional points after the final warning will meet with the Dean of Student Support and Equity, and the student will be withdrawn from the course with a failing grade (WF).

Combined Excused and Unexcused Absences:

- **Single Mod Course:** Students who reaches 11 excused or unexcused absences in a single mod course during the same semester can be withdrawn with a grade of WF.
- **Double Mod Course:** Students who reaches 6 excused or unexcused absences in a double mod course during the same semester can be withdrawn with a grade of WF.

Additional Items for Families:

- If you sign your student out in the residence hall and they will miss school, please call attendance.
- If your student is home sick, please call attendance.
- If your student is off campus for another reason (ie: college visit, doctor appointment), please call the attendance office.
- While your students is on campus, families cannot call a student off for any health reasons. Students **MUST** visit the Health Office.

Lastly, any student or family that feels there has been an error in the attendance records, please feel free to reach out to me or speak with the teacher. Errors do happen and can be fixed easily.

I wish you all an AMAZING year!

Sincerely,  
Staci Marsden  
Attendance Clerk  
**Illinois Math and Science Academy**  
1-630-907-5029  
[smarsden@imsa.edu](mailto:smarsden@imsa.edu)  
[attendance@imsa.edu](mailto:attendance@imsa.edu)

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## IMSA SCHOOL NURSE

<https://www.covid.gov/tests>

The White House announced on 8/29/22 that **free COVID home rapid tests through the USPS will end this Friday, Sept 2nd. Each household is allowed to order 8 tests x 3 different times = 24 tests.**

Please order for your household ASAP & tell your co-workers, family, friends, neighbors, and students. Covid tests through Walgreens and CVS may also be affected by this announcement.

It is best to test either after you have been exposed to someone who is positive and/or you have symptoms.  
If you test negative, repeat the test in 24-48 hours.



**Wednesday Workouts** with School Counselor, Alexis Pratt, 3-3:45 pm

Meet in the Multipurpose Room (the room in the main gym)

Wear workout clothes and bring water

Questions? Email Alex at [apratt@imsa.edu](mailto:apratt@imsa.edu)

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## Parent Association Council (PAC)

**IMSAPAC.ORG**

**PARENTS/GUARDIANS MEET 'N MINGLE:** Meet fellow IMSA parents/guardians or reconnect with some you may not have seen in a while. Come to IMSA in IN2 on Saturday, September 10 between 9:30 AM to 12:00 PM. Refreshments will be served. Let us know [here](#) if you are able to attend so we make sure to have enough refreshments on hand (it will be held before, during, and a little after the PAC session).

**SEPTEMBER PAC SESSION:** You are invited to attend the PAC session on Saturday, September 10 from 10 AM to 11:30 AM either in-person at IMSA in IN2 or via Zoom. The meeting will be held at IMSA and simultaneously shared via Zoom for those unable to attend in-person. Updates will be shared by the PAC and representatives from IMSA. There is also the opportunity for you to ask questions and provide feedback. The details are [here](#).

**FRIDAY FEST COMMITTEE MEETING:** The first Friday Fest event of the year will take place on Friday, September 23. In order for the "World's Biggest Potluck" to be a success, we'll need help from our IMSA families. Please keep an eye out for an email that will be sent home shortly after Labor Day. Visit the page [here](#) for more information.

**WING PARENTS NEEDED:** Thank you to all of the parents/guardians who have signed up to be wing parents this year. We have most of the wings covered but still need wing parents for 1501 D, 1503 D, and 1505 C. Being a wing parent is a great way to support students. If you are interested in being a wing parent for one of these wings, please contact the Student Life Committee at [studentlife@IMSAPAC.org](mailto:studentlife@IMSAPAC.org).

**JUNIOR PARENTS/GUARDIANS:** The Junior Class Parent Representative's first meeting/kickoff was on Monday, August 29. Highlights from the meeting will be shared soon on the PAC's website. Thank you to all of the parents/guardians who joined the initial meeting. The next meeting will be held via Zoom on Monday, September 12 at 8:30 pm. Please check your email inbox and follow the [official IMSA PAC website](#) and [official IMSA PAC Facebook page](#) for the most current details on the meeting dates, links etc.

**STUDENT CLUBS:** Are you fundraising this year? If so, let the PAC know how we can help advertise your initiatives. We can add your promotion or product campaign dates and deadlines to our PAC calendar at [IMSAPAC.org](#). We can even help you find a vendor to bring your product ideas to life.

**VOLUNTEER OPPORTUNITIES WITH THE PAC:** We need you! The PAC is only as good as its volunteers. Whether you have one hour to give a month or whether you have a lot of time to give, we appreciate all the help we can get. Let us know how you would like to help out by [filling out this interest form](#).

### **EASY WAYS TO SUPPORT THE PAC:**

- **AMAZON SMILE PROGRAM:** [Use this link](#) when you purchase from Amazon and Amazon will donate a portion to the PAC (at no additional cost to you). It's an easy way to support the programs organized by the PAC.
- **OCM PROGRAM:** Shop for your student's bedding, bath and other supplies through [OCM](#) and a portion of your purchases will be donated to the PAC.
- **CHIPOTLE FUNDRAISER:** Visit Chipotle at 1480 N Orchard Rd, Ste 114, Aurora, IL 60506 on Saturday, September 17 between 4 pm and 8 pm and show the flyer [here](#) or place an order online using the code MYXZVVP and a portion of your purchase will be donated to the PAC. (Chipotle is within the distance allowed for a walking trip for IMSA students.)

**PAC WEBSITE:** Type in [www.imsapac.org](http://www.imsapac.org) on your browser and use the navigation menu or search tool to surf our site. We offer a comprehensive calendar of events, an IMSA email repository and PAC updates. *Note:* [www.imsapac.org](http://www.imsapac.org) is run and updated by parent/guardian volunteers in the PAC. Make sure to visit [www.imsa.edu](http://www.imsa.edu) for official announcements and information from IMSA.

Email [Info@IMSAPAC.org](mailto:Info@IMSAPAC.org) if you have any questions.



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