

Above-Level Assessment Registration for IMSA Affiliates

1. Create an account or log into an existing family account at <https://my.ctd.northwestern.edu/>
2. Select the “Courses” tab at the top of the page.
3. Type “IMSA “ into the Search Courses box.
4. IMSA Affiliates testing options will appear. Select your preferred date by clicking the “+” symbol at the top right of the selected date box to expand the description.
5. Select “Apply Now”
 - a. ***If your family qualifies for the Federal Free & Reduced Lunch Program or is experiencing financial hardship, you may be eligible for a fee waiver. Please complete this brief [Google Form](#) before registering to receive your waiver code.***
6. Select the student’s name.
 - a. The student must be added to the household to register.
7. Verify the information is correct and click “Next” to continue the registration.
8. Complete the Course Enrollment information, then click “Next”.
9. Answer the CTD Questions, then click “Next.”
 - a. ****T-shirt size selection is required by CTD and is not affiliated with IMSA.****
10. Read through the Terms and Conditions, add your signature, click the “I agree” box, and click “Next”.
11. Select “Pay for one or more applications”, then click ‘Next’.
12. Select the payment application.
13. For the drop-down “Do you want to apply for need-based Financial Aid?”, select ‘No’.
 - a. If you are applying with the waiver code, you should select 'No' for Financial Aid.
14. CTD donations are **optional**. Please select 'Yes' or 'No', then click 'Next' to continue.
15. Follow the instructions on the screen.
16. Enter your credit card information and submit.